

NORTH SUBURBAN JUNIOR TENNIS ASSOCIATION INC.

Reg No. A0058168N

MINUTES OF DELEGATES MEETING HELD ON 5 AUGUST 2019

34 of 43 Clubs present

Meeting opened: 8:05 pm

CHAIRPERSON: Ron Morton

APOLOGIES: Mark Kennedy (Avondale Heights), Justin Fisher (Hillside), Chris Singh (Sydenham), Con Kaklamanis (West Brunswick)

MINUTES OF PREVIOUS MEETING: Circulated and taken as read.

MOVED: Michelle Coffey (St Monicas) SECONDED: Matt Conroy (Essendon)

BUSINESS ARISING FROM MINUTES:

Nil.

CORRESPONDENCE: As tabled by Robert McDonald

IN

1. Tennis Victoria — Notification that all Committee members are now required to hold Working with Children checks
2. Green Gully TC — Appeal of C Special 1 Unisex Grand Final Result
3. Tennis Victoria — Affiliation renewal
4. Green Gully TC — Request for explanation of grading of team no. 7
5. Ascot Vale TC — Office bearers
6. Tennis Victoria — Association updates and nominations for most outstanding competition
7. Tennis Victoria — Call for Directors nominations
8. Tennis Victoria — 2019 Victorian Tennis Award nominations now open
9. Tennis Victoria — Affiliation renewal submission confirmation
10. Royal Park TC — Copy of letter sent to Tullamarine TC regarding parent incident in A Reserve 2 Mixed match played on 20 July 2019

OUT

1. All Clubs — Wet weather in grand finals
2. All Clubs — 2019 Season 2 fixture to check
3. Green Gully TC and Sydenham TC — Notification that appeal of C Special 1 Unisex Grand Final result was not upheld
4. Green Gully TC — Explanation of grading of team no. 7
5. All Clubs — 2019 Season 2 details
6. All Clubs — Agenda for 5 August 2019 Delegates Meeting together with minutes of Delegates Meeting held on 27 May 2019, copy of Green Gully TC proposals to amend By-laws regarding D Special

umpiring and D level singles, and copies of Match Committee proposals to amend By-laws regarding clearances, no player may play in more than one semi-final or more than one grand final, washouts in finals and filling out the extra set in finals matches.

CODE OF CONDUCT COMPLAINTS

2019/03	Out	Letters to Buckley Park TC and Delahey TC advising outcome of complaint
2019/04	In	Code of Conduct complaint from Douтта Galla TC regarding D Special 3 Unisex semi-final match on 15 June 2019
	Out	Copy of the Code of Conduct complaint to Keilor TC
	In	Response from Keilor TC
	Out	Letters to Douтта Galla TC and Keilor TC advising outcome of complaint
2019/05	In	Code of Conduct complaints from Keilor TC and Green Gully TC regarding C Special 1 Unisex grand final on 29 June 2019
	Out	Copy of the Code of Conduct complaints to Sydenham TC
	In	Response from Sydenham TC
	Out	Letters to Keilor TC, Green Gully TC and Sydenham TC advising outcome of complaints

MOVED: Robert McDonald (Secretary)

SECONDED: Alicia Dachs (St Thereses)

TREASURER'S REPORT:

The Treasurer, Colin Thompson, tabled the annual financial report for the year ended 31 May 2019 (copy attached).

Motion moved as follows:

That the statement be confirmed as a true and fair record of the financial position of the incorporated association during and at the end of its last financial year, and that the Secretary submit the statement to Consumer Affairs Victoria within one month of the date of this meeting.

MOVED: Colin Thompson (Treasurer)

SECONDED: Alicia Dachs (St Thereses)

Carried unanimously.

A further Treasurer's report was provided as follows:

Balance in transaction account as at 27 May 2019	\$3,418.74
Payments received since 27 May 2019	\$10,367.00
Payments out since 27 May 2019	-\$10,609.76
Balance in transaction account as at 5 August 2019	\$3,175.98
Balance in investment account as at 5 August 2019	\$23,217.57

MOVED: Colin Thompson (Treasurer)

SECONDED: Kathy Porter (Oak Park)

Most clubs have paid their fees for the season, which is appreciated. Clubs with outstanding fees are Hillside, Glencairn, Mt Carmel, OLN, St John Bosco and St Monicas.

TENNIS EVENTS REPORT:

1. Frank Sedgman Cup

The NSJTA won the Frank Sedgman Cup played in Traralgon on 27 and 28 July 2019. The team comprised Florian Kostov (Princes Hill), Aerone Wolfgang Tabotabo (Green Gully), Charlotte Vanstone- McGrath (Strathmore) and Siya Kothapalli (Sydenham).

2. Associations Junior League

The NSJTA has entered 12 teams for the 2019 season, the same number as last year. The fixture has just been released and team members will be contacted with details shortly. Thanks to the clubs that have made their courts available for teams: Airport West, Coburg, Hume, Greenvale, Strathmore and Taylors Lakes. The season starts on 18 August 2019.

TENNIS VICTORIA REPORT:

1. An Associations Forum was held in June, where there was discussion about improving player and parents' behaviour, etiquette and discipline.

MATCH SECRETARY REPORT:

1. Welcome to our new players, new parents, new Delegates and new Grade Secretaries.
2. There are 326 teams for Season 2 2019. This is the same as Season 1 2019.
3. Thank you for the minimal amount of fixture requests. This allows us to treat each request with the importance that it needs.
4. Please note the change of venue for Keilor Park Home games effective 30 July 2019:
D1 Unisex — Keilor Park/Keilor — 9.30am start — to now be played at Moomba Park Tennis Club
5. The only major problem that seems to be becoming an issue at some clubs is the @ venues. It is important that Delegates clearly let Team Managers know about the @ Venues. For example:

B reserve 2

1. Buckley Park (Red) #
2. Buckley Park (Black) #
3. St Therese's @ **ESS**
4. Maribyrnong Park
5. Oak Park
6. Delahey
7. Green Gully
8. Keilor

Team 1 is an 8.30 start when at Buckley Park

Team 2 is an 8.30 start when at Buckley Park

Team 3 is @ **ESS** with a 7.45 start

Teams 4, 5, 6, 7 and 8 are 7.45 starts for all home games

1. For team 3 St Thereses @ **ESS**
2. Go to www.nsjta.asn.au
3. Go to Documents
4. Go to Season 2 2019 fixture
4. Go to page 8 Clubs Locations
5. Scroll down to St Thereses.
6. St Thereses Florence St, Essendon, off Lincoln Rd (3 crts)
ESS playing at Essendon T.C.
7. Sets can be forfeited if teams are late.

6. **Grading** — We have had two queries about gradings for this season. As always we have graded all teams into grades as evenly as possible. We then made the deliberate decision to continue to have three mixed B grades and we were able to create a second B Boys grade. We are doing this to try and correct the reduction in B grades in previous seasons (due to the high number of unisex teams, which are capped at C Special 1). We acknowledge some teams in C Special Unisex may be similar to, or even stronger than teams in B Reserve Mixed. However, this is because some teams in C Special Unisex are of B standard, but can't be graded in B as B Unisex grades are not offered. We hope this provides an incentive for clubs to change their C Unisex teams to boys or mixed teams in order to move into B grade next season.
7. **Substitute players, emergency players and players playing between two teams** — There are many different By-laws for these situations, and we ask that you all make yourself familiar with them. Mistakes are easily made and can cost you a match or a finals berth. If you have sought permission from the Match Committee it is important that their name is written on the sheet (eg: permission granted by Brendon Noonan).

By-Law 34c

If a club has two or more teams in one grade, no registered player is permitted to change from one team to the other without prior approval of the Match Committee. (eg a player in the Black team cannot play in the Red team)

By-Law 34f

For seeded grades a club may apply for permission from the Match Committee for a player from one team to fill in for another team at the same level (A Reserve 2 Boys and A Reserve 2 Mixed). Permission must be sort in advance and will only be granted if in the opinion of the Match Committee the replacement player will not strengthen the team. In such cases the Match Committee will determine the seedings to be used. This rule does not apply in finals.

8. **Additional registrations** — Emergencies must play 3 matches (not including washouts) before being considered for additional registration, and that in these 3 matches the emergency details must be clearly stated on the match sheet. Most additional registrations will be granted unless the child's results indicate that he/she appears to be a significantly better player than two other team members. Delegates must keep an eye on the site to see if their player has been approved. Sometimes a fourth game may need to be played but under NO circumstances should a child play a fifth game without confirmation from the Match Secretary. If a registration is rejected a child may play as an emergency for a higher team.
9. **Registering players without previous match experience** — Please make sure that paperwork is emailed to Kym (kymjlbaker@gmail.com) by Friday night prior to their first game so that she can enter the child into your team.
10. **Grade Secretaries** — Without our wonderful Grade Secretaries, life would be a lot harder. Grade Secretaries try to put the scores up as soon as they can. Sometimes they can be late. It might be for more than one reason. But please encourage your team managers to NOT send through some not so nice complaints about lateness of the results being put up. Some people work, go interstate, are on a holidays or have a family commitment etc. the Grade Secretaries will put up their results ASAP.

Please do not liquid paper out mistakes. Just put line through the error and get both team managers to initial the changes.
11. **Washouts** — Unfortunately there have already been some games washed out in round 2. We remind grade secretaries that if the match commenced, the score at the point the match was washed out should be entered into the system, and remaining sets marked incomplete. The washout button is only used for matches that did not commence due to wet weather.
12. **Parents** — Please encourage parents to communicate with you, the Club Delegate. Quite often we receive feedback messages from parents, and we direct them back to their delegate. Please put your own club contact details on the walls at your club. This is especially useful for D Grade parents

13. **Seedings** — All A level teams must play singles in seeded order. Please ensure team managers and parents understand what this means, as several teams have forfeited sets already due to players playing out of order.
14. **Late player rules** — Clubs are reminded that the new late player rules are in effect, which means players will forfeit sets if they are more than 15 minutes late and courts are available.
15. **Important Dates**
 - **Sept 02** — Second Delegates Meeting of the season - starts 8.00 pm at Buckley Park TC.
 - **Sept 06/07** — A Grade teams may now change their seedings for the second half of the season. Please take a photo and email with the match result sheet.
 - **Oct 18/19** — Last opportunity for additional registrations - emergencies wanting registration must have played their third match by these dates.
 - **Oct 19** — Transfers for next season close - transfer forms and \$20 clearance fee must be lodged with the Match Secretary by 6.00 pm.
 - **Nov 09** — All A grade team entries for next season (Friday and Saturday) must be placed on the web-site on or before this date.
 - **Nov 11** — Third and final Delegates Meeting – starts 8.00 pm at Buckley Park TC.
 - **Nov 16** — All other Saturday team entries for next season must be placed on the website on or before this date

GENERAL BUSINESS

1. As the Green Gully Delegate was not present, the discussion of their proposals regarding umpiring in D Special and singles for D levels was postponed until the next meeting.
2. The following proposal to amend the clearance rules to give flexibility for players not registered for the current season to play for a new club in exceptional circumstances was proposed and debated:

Replace By-law 9 with the following to take effect immediately:

- 9) a) Any player registered at a club for the current season who wishes to play for a new club in the following season must obtain a clearance in accordance with the provisions of this By-law.
- b) Any player who has not played in the NSJTA competition for one complete season is free to play with any Association club of that player's choice and does not require a clearance. Unregistered players who have only played as emergency players in the current season do not require a clearance.
- c) To obtain a clearance, a player must complete a transfer application form, which must be signed by the Club Delegate or Secretary of both the current club and the new club.
- d) The completed transfer application form must be received by the Match Secretary by 6.00pm on the Saturday of Round 11 of the current season.
- e) A club may only refuse a transfer on the grounds that the player owes fees to that club or the player is under suspension. Should a player be refused a clearance from the club concerned, an appeal may be made to the Association for assistance in obtaining reasons for the refusal.
- f) Transfer applications received after the date specified in (d) will be rejected unless the current club makes a special request for late transfer before the closing date for team entries on the basis that they have been unable to provide a suitable grade for the player for the following season.
- g) Where a player initiates a transfer to a new club, the player must pay the specified transfer fee which must be given to the Match Secretary with the transfer application form. If a Club is unable to place the player in a suitable team for the following season, and the Club Delegate

initiates the transfer, a transfer fee is not payable.

- h) Where a team is withdrawn, if requested by the Club that withdrew the team, the Match Committee shall have the discretion to allow the players originally registered in the withdrawn team to move to another Club without the requirement for a transfer.
- i) In exceptional circumstances, where a player is not registered for the current season, but has played as a registered player in the previous season, the player may apply in writing to the Match Committee for special permission to play for a new club. The Match Committee will only grant permission if satisfied the former club does not have an appropriate team for the player and the former club approves the transfer. Permission must be granted by the Match Committee before the player plays for the new club, otherwise all sets will be forfeited.
- j) Any club or representative of a club approaching a player registered to another club and intimating, suggesting or advising the player to change clubs without that player already having a clearance from that player's current club may be fined the fine specified in the Fines Schedule at the discretion of the Committee.
- k) Any club coach approaching a player registered to another club and intimating, suggesting or advising the player to change clubs without that player already having a clearance from that player's current club will forfeit any opportunity to coach any squads run on behalf of the NSJTA for two years.
- l) Players who transfer to a new club without fulfilling finals umpiring duties at the old club will face suspension for three consecutive matches from the start of the new season at their new club. This penalty will only be imposed after the old club has formally notified the Match Committee and only after the player and new club have been given an opportunity to respond.
- m) A maximum of 3 players may transfer from one club to another in any one season. For the purposes of this by-law, multiple players from the same family will count as one transfer.

MOVED: Robert McDonald (Airport West)

SECONDED: Alicia Dachs (St Thereses)

Carried unanimously.

3. The following proposal to clarify players can only play in one semi-final and one grand final in the same season was proposed and debated:

Replace By-law 34(h) with the following to take effect immediately:

- 34) h) No player may play with more than one team on the same day. In home and away matches, a registered player in a Saturday team may play in his/her own team and also in a higher team on a Friday night team, and similarly, a registered player in a Friday team may play in his/her team and also in a higher grade on the next morning for a maximum five times. Any player playing in a higher grade for a sixth match will become a registered player in the higher grade and cannot return to the lower grade.

No player may play in more than one semi-final in any one season, even if held on separate days. In a given competition, no player may play in more than one grand final in any one season, even if held on separate days.

If a player breaches this rule, all sets played by the player in their second match shall be forfeited.

MOVED: Robert McDonald (Airport West)

SECONDED: Dave Theuma (Sunbury)

Carried unanimously.

4. The following proposal to clarify that if a Grand Final is washed out, and there has already been a washout in the finals series, the team that finished higher on the ladder will be declared the winner was proposed and debated:

Replace By-law 58(g) with the following to take effect immediately:

- 58) g) If a grand final is declared a washout, the following will apply:
- i) if one team has an unbeatable lead, that team shall be declared the winner;
 - ii) if no team has an unbeatable lead and there has been no prior washout in the finals series, the match will be played/completed at the same time at the same venue the following week;
 - ii) if no team has an unbeatable lead and there has already been a washout in the finals series, the team that finished highest on the ladder after the home and away season will be declared the winner.

MOVED: Robert McDonald (Airport West)

SECONDED: Nicole Hornsby (OLN)

Carried unanimously.

5. The following proposal clarify players can only play in one semi-final and one grand final in the same season was proposed and debated:

Replace By-laws 45 and 52(c) with the following to take effect immediately:

- 45) a) All matches shall be decided on games but if games are even, then sets shall be counted.
- b) All winning teams are awarded six (6) points for a win
 - c) In the event of an unfinished match, to be declared WON or LOST, one team must hold an UNBEATABLE lead, or would WIN ON SETS if it were possible for the other team to draw level on games.
 - d) Where a match is not finished in the time allowed and a decision is not reached, the result is a 'draw' and both teams are credited with the three (3) points each.
 - e) In Saturday Mixed, Boys and Unisex grades, in the event of a draw (even on games and sets) each team will be credited with three (3) points FOR HOME AND AWAY MATCHES ONLY.
 - f) In the event of a draw (even on games and sets) in FINALS MATCHES, Boys and Unisex teams must play an 'extra doubles set' after the scheduled six (6) sets.
- 52) c) The players for all standard sets, including substitute players, must be filled out on the match result sheet before the match starts. The extra set to be played in the event of a draw in Boys and Unisex matches does not need to be filled out prior to the match and can be filled out at the conclusion of the first six sets if the match is a draw.

MOVED: Robert McDonald (Airport West)

SECONDED: Colin Thompson (Buckley Park)

Carried unanimously.

6. A suggestion was put forward to hold a number of grand finals at centralised venues this season to improve the atmosphere. It is proposed to hold the 7 Saturday mixed grand finals at Hume Tennis and Community Centre and 3 Friday mixed grand finals at Sunbury Lawn Tennis Club. A proposal will be circulated to clubs for discussion at the next meeting.
7. Club Delegates were reminded that court supervisors should wear the yellow supervisor vest to help parents and players identify them. The Association still has a supply of vests, which will be brought to the next meeting for any clubs that have misplaced theirs.
8. Sunbury will be hosting a junior tennis team challenge in the September school holidays. A flyer was circulated to Delegates at the meeting.

MEETING CLOSED: 8.55 PM

NEXT MEETING: BUCKLEY PARK TENNIS CLUB ON MONDAY 2 SEPTEMBER 2019 at 8.00 PM

NORTH SUBURBAN JUNIOR TENNIS ASSOCIATION

TREASURERS REPORT

FINANCIAL YEAR MAY 31ST 2018 - 2019

STATEMENT OF RECEIPTS AND PAYMENTS

RECEIPTS		PAYMENTS	
AFFILIATION FEES	420.00	PENNANTS	8,445.18
TEAM ENTRYS	15,672.00	PRINTING	2,904.00
FINES	1,799.00	EVENTS	840.00
CLEARANCES	1,000.00	HONORARIUM	1,722.30
CLOTHING	800.00	CLOTHING	2,566.56
VIC JUNIOR COMP	1,750.00	VIC JUNIOR COMP	1,881.00
TRANSFER	10,000.00	TENNIS VICTORIA	1,530.00
		BALLS FOR FINALS	937.10
		POSTAGE	15.00
		CONSUMER AFFAIRS	57.80
		TRANSFER	9,000.00
		INTERNET	139.10
BALANCE AT 31 MAY 18	1,805.88	BALANCE AT 31 MAY 19	3208.74
	\$33,246.88		\$33,246.88

BALANCE SHEET AS AT 31/5/17

ASSETS	\$\$\$	LIABILITIES	\$\$\$
INVESTMENT ACCOUNT	20,955.22	PENNANTS SEASON 1 19	4,246.00
BANK BALANCE	3,208.74		
CLOTHING STOCK	2,000.00	SURPLUS	\$21,917.96
	\$26,163.96		\$26,163.96