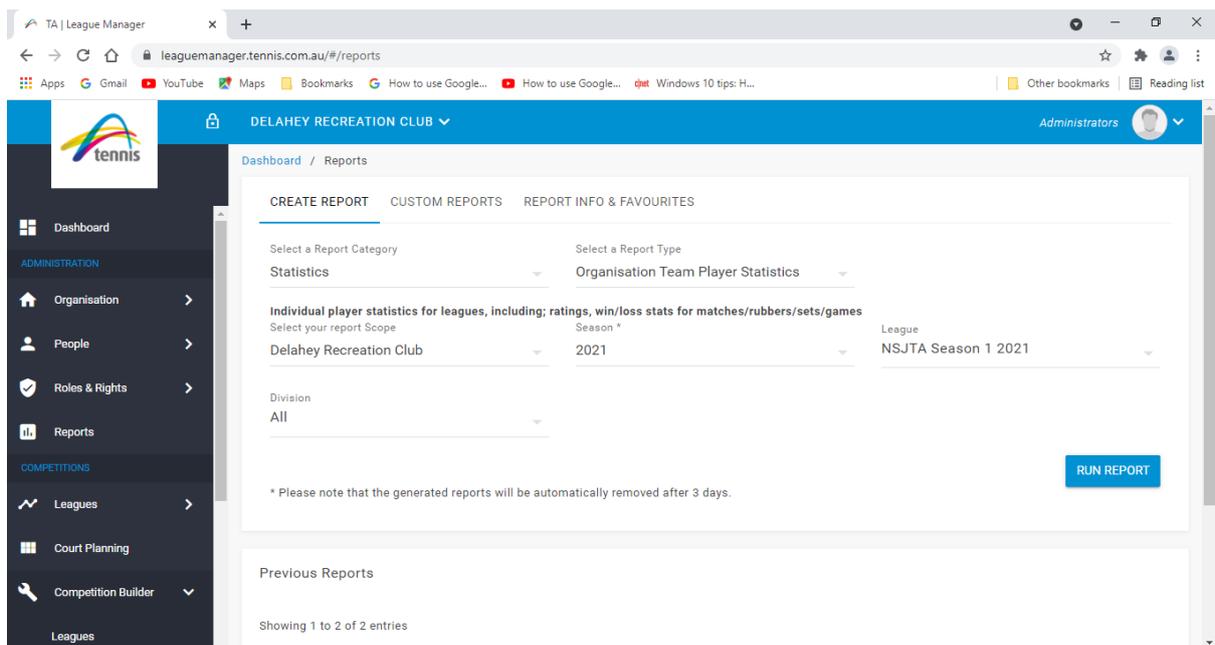


## Generate Player Stats Report in League Manager

This guide provides the steps for how to generate player stats for your club for a particular season.

1. Login to League Manager using your Tennis Account (and making sure you select your Club Administrator role if you have multiple roles)
2. Select “Reports” from the League Manager menu to open the Reports module
3. Select “Statistics” under Report Category
4. Select “Organisation Team Player Statistics” under Report Type
5. Select your club under Report Scope
6. Select Year under Season
7. Select the season you wish to report on under “League”.
8. Select “All” under Divisions to report on all grades for your club or select a particular grade



8. Once the report has been generated, you will have the option of downloading the report in either excel or.csv format

9. There is a lot of superfluous information provided in this report which you can delete from the report once generated but there is also a lot of useful information including sets won and lost and games won and lost in singles and doubles for a season. If you have used the report module previously you can also select “Custom Reports” to customise this report which will allow you to delete a lot of columns you won’t need in the final report. The customised report can be saved for future use so it is worthwhile having a look at that option.