

# NORTH SUBURBAN JUNIOR TENNIS ASSOCIATION INC.

Reg No. A0058168N

## MINUTES OF DELEGATES MEETING HELD ON 25 MARCH 2024

29 of 49 Clubs present

Meeting opened: 8:05 pm

CHAIRPERSON: Ron Morton

APOLOGIES: Rose Micallef (Ascot Vale), Ray Reymers (Coburg), Jesse Laino (Craigieburn), Daniel Massa (Hume), Andrew Peake (Mt Carmel), Danielle Williamson (Royal Park), Michael Sexton (St Monicas), Tannith Galliot (St Vincents), Francis Pochettino (Sunbury), Julian Mancini (Tennis Events), Aimee Piesik (Westmeadows)

MINUTES OF PREVIOUS MEETING: Circulated and taken as read.

MOVED: Paul Adams (Deer Park)

SECONDED: Jacqui Theuma (Keilor East)

CORRESPONDENCE: The Secretary tabled the following correspondence:

### IN

1. Sport and Recreation Victoria — Sporting Club Grants Round 2 — Now Open
2. Tennis Victoria — Wayne Arthurs 10 & Under Championships invite
3. Sport and Recreation Victoria — Grant application acknowledgement
4. Avondale Height TC — Notification of match relocations due to court works

### OUT

1. All Clubs — Players without a complete competitive player profile (CPP)
2. All Clubs — Agenda and attachments for Delegates meeting on 25 March 2024

### CODE OF CONDUCT COMPLAINTS

2024/01	In	Code of Conduct complaint from Taylors Lakes TC regarding A Grade 3 Boys match played on Friday 22 March 2024
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MOVED: Robert McDonald (Secretary)

SECONDED: Monica Lamaris (Avondale Heights)

### TREASURER'S REPORT

Balance in transaction account as at 19 February 2024	\$1,923.88
Payments received since 19 February 2024	\$3,035.00
Payments out since 19 February 2024	-\$1,694.95
Transfer to investment account	-\$2,000.00
Balance in transaction account as at 19 February 2024	<b>\$1,263.93</b>
Balance in investment account as at 19 February 2024	\$14,191.23
Transfer from transaction account	\$2,000.00
Interest	\$2.64
Balance in investment account as at 19 February 2024	<b>\$16,193.87</b>

MOVED: Colin Thompson (Treasurer)      SECONDED: Jacqui Theuma (Keilor East)

The following clubs still have not paid their fees and are asked to pay as soon as possible: Caroline Springs, Deer Park, Delahey, Glenroy, Hillside and Hume.

### TENNIS EVENTS REPORT

#### 1. Pat Cash Cup

- NSJTA participated in the Annual Pat Cash Cup at Horsham Lawn Tennis Club in late February.
- In total we had 16 boys and girls representing NSJTA from 12/U to 18/U.
- It was a very close result, however, NSJTA finished 3rd overall with Waverley taking out the overall Cup.
- On the positive side we had quite a few kids where this was their first time representing NSJTA at an event and they are looking forward to the next event. The kids and parents bonded well and everyone had a great time.

#### 2. Wayne Arthurs Cup

- The next event on the calendar is Wayne Arthurs Cup in April which is a 10/U event being held at Kooyong.
- Final team selection is being confirmed.

#### 3. Pat Pearce Shield

- It's NSJTA's turn to host the Pat Pearce Shield. We're still in the planning stages but at this point it looks like it will be held at Hume on September 21st to 23rd.
- Communication will be released shortly.

#### 4. Junior Pennant

- Applications for 2024 AJP Associations Junior Pennant will open in May.
- The season starts in late August.

### TENNIS VICTORIA REPORT

1. No specific updates from Tennis Victoria. Ray has been in contact with Nat Allsop (Associations Liaison) and is hoping to set up a time to chat after Easter.

### MATCH SECRETARY REPORT

1. **Match results** — On our lead up to the finals there are some basic things that need to be cleaned up. Please be very careful when entering the doubles combinations. Every week I am fixing doubles combinations that have been entered incorrectly. On the night/day of play please get any changes on the sheets to be initialled by both clubs.
2. **Behaviour** — There has been some reports of alarming behaviour from players and parents recently. The NSJTA does not take this behaviour lightly and have dealt with the respective issues. Please encourage all children to be aware of line calls, inappropriate language (even if under their breath), jeering etc. There has been instances with parents that I find alarming. It is very important that the Court Supervisor is called before the situation gets out of hand.
3. **Emergency details (By-laws 33, 34, 35)** — Please always write legibly
  - (1) Please place an (e) beside the players name every time it is listed on the score sheet.
  - (2) Fill out emergency player details section. If there is not enough room please write on the back of the score sheet, or on the bottom.

- (3) Please do not put DOB on online score sheet. Please send a copy of the score sheet to [results@nsjta.org.au](mailto:results@nsjta.org.au). Please give a reason, in the subject line, for sending the sheet in. Lately people just email it and hope I guess correctly.

Surnames — Surnames must be entered on the score sheet when the name is first entered on the day of play. Thereafter the first name can be listed, on the day of play. If two children have the same first name please list the surname so that the result can be entered with the correct name.

Please remember that to play D Grade, players must be under 14 years old.

4. **Tennis ID numbers/utr activation and additional registrations (By-law 36)** — Delegates should be following up all new players in your teams. If the player doesn't have a TA ID and their UTR is not activated, one needs to be supplied asap to the Match Secretary email address [matchsecretary@nsjta.org.au](mailto:matchsecretary@nsjta.org.au). I shouldn't have to continually ring to remind you that you need to follow this up. We have nearly completed all ID/UTR's from 2023 team entry. A reminder from the last meeting that players must have their ID & UTR activated by their third game. They cannot play a fourth game without this information and will lose those sets played.

Please also be aware of Important Dates and the final time that an emergency can play their 3rd game by.

Several Delegates have assumed that once the UTR has been activated, that the system automatically updates. It doesn't. You need to contact me giving me the players ID number. I will go and add them to the team. If the UTR has been activated I then have to go back and add their names to the online score sheets from the matches that they have played. I would hate to see a child missing out on playing finals because their profile is incomplete.

5. **Inputting results (By-law 44)** — Home club to input all results.

- 44) a) At the conclusion of each match, both Team Managers must check the match result sheet has been correctly completed and sign it.
- b) The home club must submit the match result in the method specified by the Match Committee within 24 hours of the completion of the match. This includes if the match is not commenced or is abandoned.
- c) The away club must confirm the match result within 48 hours of the completion of the match.

6. **Clearances (By-law 9)**

- c) To obtain a clearance, a player must complete a transfer application form, which must be signed by the Club Delegate or Secretary of both the current club and the new club.
- d) The completed transfer application form must be received by the Match Secretary by 6.00pm on the Saturday of Round 11 of the current season.
- m) A maximum of 3 players may transfer from one club to another in any one season. For the purposes of this by-law, multiple players from the same family will count as one transfer.

By-law 9 a) b) e) f) g) h) i) k) l) are all equally important and with transfer dates coming up it would pay all Delegates to familiarise themselves with all of these.

7. **On court assistance (By-law 31)**

D Special and D Grade matches are to be umpired under supervision of the host club. Each competing team is required to supply an umpire on an alternative basis. Umpires are to keep written record of the scoring in each set, on a score sheet.

8. **Emergency players in A special (By-law 14)**

This is the NSJTA top Mixed Grade. If you have a team in this grade you need to read the By-laws relating solely to this grade. In every report I write whom to contact. If you are going to use an emergency in A+, as per below, please contact Brendon on 0400 112 595 and if Brendon is unable to

answer, please ring me (Kym) on 0413 527 902. Please allow time for us to research the fill-in and get back to you.

Please note 14 d) In A Special only, if a club intends to play an unregistered emergency player that is stronger than other players in the team, they must contact the Match Committee in advance, with details of the player and the Match Committee will determine the seedings to be used. If a club does not follow the direction of the Match Committee, the sets played out of order will be forfeited. If a club uses an unregistered emergency that is clearly stronger than the other players in the team and fails to contact the Match Committee, the singles set played by that player will be forfeited. Please DO NOT do your own thing and make your own decisions. Your club will lose sets.

9. **Sheet named “Advice For All Team Managers”** — Ensure there is ‘no coaching’ or ‘Umpiring’ or other disturbances occurring from outside the courts. If this continues after you have warned the offenders, report the matter to the Home Club Supervisor. The Umpire should be the only person on the court. At no stage should Parents or Spectators be on the court. Team Managers – Although there may be a very good reason, both Team Managers should deal with problems together, and only go on the court together if that is needed.

By-law 30) d) — Parents and spectators must comply with any instructions given to them by the Court Supervisor.

10. **Players without any prior competition experience (By-law 6 (b))** — Round 7 was the last week that By-Law 6b could be used for registering children with no competition experience. Only 3 forms were received.

All new players must now go through the emergency player process of playing 3 games before, and including, round 11. Delegates are reminded that emergencies must play 3 matches (not including washouts) before being considered for additional registration, and that these 3 matches the emergency details must be clearly stated on the match sheet. Please also remember that these children must have their ID and UTR activated.

11. **Additional registrations (By-law 36 a) to e))** — Round 11 is the last opportunity for additional registrations. Emergencies wanting registration must have played their third match by and including this round.
12. **Seeding order (By-law 14 c)** — During the first seven rounds of matches the singles shall be played in ‘seeded’ order as advised by the club. This ‘seeding’ order may be changed by notification to [results@nsjta.org.au](mailto:results@nsjta.org.au) before commencement of the eighth round. In finals matches, EITHER ONE OR THE OTHER of these seedings shall be played for the series.

Please see Important dates information for Seeding order Rounds 8-14.

YOU MUST SEND THROUGH THE SEEDING ORDER VIA EMAIL REGARDLESS IF YOU CHANGE OR NOT.

Please do not say same as rounds 1-7.

In the finals you can play your team as either Rounds 1-7 or Rounds 8-14. Whichever order you choose for the Semi Finals must be used in the Grand Final. An example would be: A Club may play their girls in the Rounds 1-7 order and the Boys in the Rounds 8-14 order. This order must be then used in the Grand Final.

13. **Important dates**

<b>April 10</b>	A Grade teams may now change their seedings for the second half of the season. Please send a copy of seedings to <a href="mailto:results@nsjta.org.au">results@nsjta.org.au</a> by April 10, even if no changes are being made
<b>May 10/11</b>	Last opportunity for additional registrations - emergencies wanting registration must have played their third match by these dates.
<b>May 11</b>	Transfers for next season close - transfer forms and \$20 clearance fee must be

	lodged with the Match Secretary by 6PM.
<b>May 25</b>	All A grade team entries for next season (Friday and Saturday) must be entered in League Manager on or before this date.
<b>May 27</b>	Third and final Delegates Meeting – starts 8PM at Buckley Park TC
<b>June 01</b>	All other Saturday team entries for next season must be entered in League Manager on or before this date.

14. **Finals** — Let Kym know (via email) if your club would be interested in hosting finals. The NSJTA is looking at giving the finals a great atmosphere again, by playing a few matches at some venues. This has been very successful previously. The NSJTA tries to share finals around our clubs.

Kym's email address is [matchsecretary@nsjta.org.au](mailto:matchsecretary@nsjta.org.au) for all communication or 0413 527 902.

Good luck with the lead up to finals. There are clubs who need to be careful re forfeiting any further matches. Clubs **MUST SUPPLY** umpires for Grand Final games. We supply the correct amount of umpires to venues. If you don't send an umpire, you are letting other clubs down. It's a \$100-00 fine for each umpire missing. Last season there was only one umpire missing.

## GENERAL BUSINESS

1. **Child Safety Update** — Nil.
2. **Proposal to amend the By-laws — Heat outs** — The following proposal relating heat outs was proposed:

***Replace By-law 42 with the following:***

### **Heat outs**

- 42) a) On extremely hot days, the Match and Permit Committee may completely cancel competition for that day and will place this decision on the NSJTA website at least one hour before the scheduled starting time. Otherwise, all teams must attend venues as usual.
- b) On hot days, the Home Court Supervisor must regularly check the Bureau of Meteorology website and look at the Essendon airport temperature.
- c) On Saturday mornings, new sets must not be started once 32 degrees has been reached. A set which is already in progress must be completed.
- d) On Friday evenings, play must not commence until the temperature had dropped to 35 degrees or below, and if this has not occurred by 8.00 p.m., matches will be cancelled.

MOVED: Robert McDonald (Airport West)

SECONDED: Brendon Noonan (Delahey)

Carried by a majority.

3. **Tennis Events** —The NSJTA is looking for volunteers to assist to coordinate representative teams as part of the Tennis Events Committee. The NSJTA enters teams in seven main representative events/competitions each year and volunteers would be allocated a representative event to organise. We will send out an email to clubs soon with details to be shared within clubs.
4. **Requirement for not for profit clubs to lodge a self-review return** — The Moomba Park Delegate advised clubs that from the 2023–24 income year onward, Not-for-profits (NFPs) with an active ABN will need to lodge an annual NFP self-review return in order to access income tax exemptions. Further information will be emailed to clubs.
5. **En-tout-cas courts** — Delegates were asked to remind their players that proper tennis shoes must be worn on en-tout-cas courts. Players should also bag and water the courts after each set.

**MEETING CLOSED: 8.55 PM**

**NEXT MEETING: BUCKLEY PARK TENNIS CLUB ON MONDAY 27 MAY 2024 at 8.00 PM**