

# NORTH SUBURBAN JUNIOR TENNIS ASSOCIATION INC.

Reg No. A0058168N

## MINUTES OF DELEGATES MEETING HELD ON 17 FEBRUARY 2025

39 of 48 Clubs present

Meeting opened: 8:10 pm

CHAIRPERSON: Ron Morton

APOLOGIES: Ray Reymers (Coburg), Daniel Massa (Hume), Jo Davin (Strathmore), Francis Pochettino (Sunbury), Richard Wallner (Sunbury), David Theuma (Vice President)

MINUTES OF PREVIOUS MEETING: Circulated and taken as read with one correction. The East Coburg representative that moved the exemption to the age limit was Andy Hudson not James Downing.

MOVED: Jacqui Theuma (Keilor East)

SECONDED: Connor Ferris (Oak Park)

CORRESPONDENCE: The Secretary tabled the following correspondence:

### IN

1. Tennis Victoria — Associations Forum and Tennis Victoria League Championships
2. Essendon TC — Response to ineligible player in semi final
3. Tennis Victoria — Associations Forum 4 December recording
4. Tennis Victoria Appeals Tribunal — Outcome of appeal — Associations Junior Pennant 14B Girls Grand Final
5. Gladstone Park TC — Change of Delegate
6. Tennis Victoria — TV League Champs/Association Forum/Committee EOIs

### OUT

1. All Clubs — Semi Final Draw and Grand Final Pick-up night
2. All Clubs — Hot weather in semi finals
3. Tennis Victoria — Appeal — Associations Junior Pennant 14B Girls Grand Final
4. All Clubs — Season 2 2024 Grand Final draw
5. All Clubs — Draft Season 1 2025 fixture
6. All Clubs — Updated Draft Season 1 2025 fixture
7. All Clubs — Final Season 1 2025 fixture and season arrangements
8. All Clubs — Agenda and attachments for Delegates meeting on 17 February 2025

### CODE OF CONDUCT COMPLAINTS

2024/11	In	Response from Buckley Park TC
	Out	Letters to Princes Hill TC and Buckley Park TC advising outcome of complaint
2025/01	In	Two complaints from Strathmore TC regarding A Grade 1 Mixed match played against Ascot Vale TC on 31 January 2025
	In	Complaint from Ascot Vale TC regarding A Grade 1 Mixed match played

		against Strathmore TC on 31 January 2025
	In	Response from Ascot Vale TC
	In	Response from Strathmore TC

MOVED: Robert McDonald (Secretary)

SECONDED: Monica Lamaris (Avondale Heights)

### TREASURER'S REPORT

Balance in transaction account as at 11 November 2024	\$715.34
Payments received since 11 November 2024 (includes \$7,500 transfer from investment account)	\$14,575.00
Payments out since 11 November 2024	-\$7,759.15
Balance in transaction account as at 17 February 2025	<b>\$7,531.19</b>

Balance in investment account as at 17 February 2025	<b>\$6,425.95</b>
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MOVED: Colin Thompson (Treasurer)

SECONDED: Aaron Sharpe (Doutta Galla)

Accounts for the season have been sent to all clubs. A lot of clubs have already paid, which is great. Several clubs still need to pay: Craigieburn, Deer Park, Essendon, Fawkner, Green Gully, Hume, Maribyrnong Park, Merlynston, Moomba Park, St Albans, St John Bosco, St Monicas and Sydenham — please follow up with your club Treasurers and ensure these are paid as soon as possible.

### TENNIS EVENTS REPORT

1. Daphne Fancutt team was selected, and played the first day, before it was declared a wash out.
2. We have posted the link to apply to represent the region for the Pat Cash State Championships. If all delegates could promote to their performing players.
3. First newsletter to be name Noonan news, drafted and will be circulated in the coming weeks.
4. Tennis Victoria held a Junior Pennant meeting. They are proposing some changes, which are currently being discussed. Once these have been agreed we will communicate at the next Delegates meeting.
5. Events Committee are meeting to discuss changes to events team selection. Once confirmed these will be communicated.

### TENNIS VICTORIA REPORT

Nil.

### MATCH SECRETARY REPORT

1. Welcome back everyone. We have a few new Delegates, and we welcome you all. Please familiarise yourself with the NSJTA By-laws found on [www.nsjta.org.au](http://www.nsjta.org.au) in documents. Ring Kym on 0413 527 902 if you have any questions.
2. **Teams Withdrawals** — There have been some withdrawals of players and 2 teams this season. Some player withdrawals cannot be helped, but when you have to pull out a whole team, because someone said they didn't want to play anymore or hadn't been asked and it was assumed they would play, you are left with where to move the other players to without impacting the other teams' members too much.
  - Glenroy/Merlynston — D Special 3 Unisex — Position 8 is now a BYE
  - St John Bosco — B Reserve 1 Unisex — Position 4 is now a BYE
3. **Other Fixture Changes:**
  - East Coburg — C3u\* — 9.30 all home games
  - East Coburg — C4u\* — 9.30 all home games

- Gladstone Park — B Reserve 1u # — 8.30 all home games

#### 4. **Understanding the Fixture**

Please use the following example as a guide

All A and B grade teams on a Saturday morning have an automatic 7.45am start unless there are fixture changes as in the below example.

##### B reserve 2 unisex

1. Buckley Park (Red) #
2. Buckley Park (Black) @ KE\*
3. St Therese's @ ESS
4. Maribyrnong Park
5. Oak Park
6. Delahey/Deer Park \*
7. Green Gully
8. Keilor

- Team 1 is an 8.30 start when at Buckley Park
- Team 2 is a 9.30 start when at Keilor East @ KE\*
- Team 3 is played @ ESS with a 7.45 start
- Teams 4, 5, 7 and 8 are 7.45 starts for all Home games
- Team 6 is a 9.30 game (Home games only). This is a combined team played at Delahey and played at first mentioned team Delahey.
- Please note the difference between Team 3 and Team 6 designation of venue to play at.

Please note teams that are fixtured with changes from the very beginning of the season and are printed on the fixture can have sets forfeited for being late.

Sometimes a club has to make some temporary changes to the fixture due to repairs to courts etc, In these instances the Delegates contact each other directly. If a new location has been organised and if a team is running late sets cannot be forfeited for being late. All court relocation changes must have had prior approval from the Match Secretary

Printable fixtures can be found on the website under Documents. [www.nsjta.org.au](http://www.nsjta.org.au)

5. **Entering Scores online** — Could all Delegates please chat to your Team Manager's and ask them to input the results online promptly within 24 hours of the completion of the match. Don't forget that the only time a sheet needs to be emailed to [results@nsjta.org.au](mailto:results@nsjta.org.au) is if there is an unspecified player being used. Please don't just email the sheet please add the reason as well. The prompt input of results helps with the generating of the reports that the Match Committee need to check results, look at emergency players, to check the playing order and the many other things we do weekly. I would really appreciate all the Delegates help with this particular area. However, I do understand we are all volunteers and appreciate all the people involved.

By-law 44) a) At the conclusion of each match, both Team Managers must check the match result sheet has been correctly completed and sign it. Failure to complete all required information will result in the fine specified in the Fines Schedule.

b) The home club must submit the match result in the method specified by the Match Committee within 24 hours of the completion of the match. This includes if the match is not commenced or is abandoned.

c) If specified by the Match Committee, the away club must confirm the match result within 48 hours of the completion of the match.

d) If the home club has not submitted the match result by 6.00 pm on the Monday following the match, the fine specified in the Fines Schedule will be imposed.

By-law 47) a) If, in the event of a washout or a heatout, a 'home and away' match is abandoned, whether commenced or not, each team shall be credited with three (3) points each. If at the time the match stopped, one team had an UNBEATABLE lead within the provision of by-law 46(c) then this team will be awarded six (6) match points, and the other team shall be awarded none.

b) To determine the game lead possessed by a team, ALL GAMES PLAYED AND COMPLETED MUST BE COUNTED, including those of any unfinished sets.

By-law 48) In addition to any points allotted under by-laws 46(b),(d),(e) or 46(a), each team shall be credited with two (2) points for each completed set won. Sets left incomplete shall earn both teams one (1) point. A set forfeited or defaulted is deemed to be completed for the purpose of this rule. the fine specified in the Fines Schedule will be imposed.

Another area that is causing some problems is who should enter the results. The home team/home club should be the only ones entering results. The away team should not enter the results. Every now and then someone from the Match Committee, or someone else that I have asked to enter a missing/late result will do so. Please transcribe everything into the results page accurately and don't forget to make sure the doubles pairings are correct.

6. **Emergency Players and Additional Registrations** (By-laws 33 to 36) —New Emergency players must play 3 matches (not including washouts) before being considered for additional registration, and that in these 3 matches the emergency details must be clearly stated on the match sheet. Most additional registrations will be granted unless the child's results indicate that he/she appears to be a significantly better player than two other team members playing that day. I will send a text to the Delegate letting you know if your player is fine to continue playing. Sometimes a fourth game may need to be played but under NO circumstances should a child play a fifth game without confirmation from the Match Secretary. If a registration is rejected a child may play as an emergency for a higher team. All new registrations must be prior to and including Round 11.

You may want a child to move up into another team permanently rather than Playing Up for six games. If this is the case, you can send a letter to the Match Secretary requesting that a player moves into the Delegated team and that you understand this player cannot move back to their original team,

Registering players without previous match experience — Please make sure that paperwork is emailed to Kym ([matchsecretary@nsjta.org.au](mailto:matchsecretary@nsjta.org.au)) This can be used for the first seven rounds. If, in the opinion of the Match Committee, the player is considered too strong, you will be called to discuss alternative options. When using an emergency player please make sure you supply their ID and activated UTR details on the score sheet. Please write clearly.

All emergency players will need to have their Tennis Victoria ID and an activated UTR so we can enter them into our system. Each week I will be checking an Unspecified player report. It is up to the Delegate to follow this up. When entering results, it is very important to use the names on the sheets. If you use the Unspecified player tag, please write the Club name and the child's name in the comments column. Leaving it blank means more work for the Match Committee. The new score sheets do not have a DOB on them, nor a Gender. Everything that is needed is dealt with by the Club Delegate. A player with no ID/activated UTR can only play 3 times. If they play a 4th match they will have their sets deducted from the match results

7. **A Special emergencies** — All A+ requests and questions should be directed to Brendon Noonan Phone 0400 112 595. If you have rung Brendon for A Special information, you must write on the score sheet "As instructed by Brendon" or whoever else has given you instructions, and what the instruction is. Also if using an emergency make sure all details are on the sheet including (e) beside their name.

If for some reason you are unable to reach Brendon or myself, please use their UTR as a position guide for the position they will play that night. This is only to be used if you cannot get hold of anyone at all and is only for A Special. For all other emergency players see Emergencies By-laws 33) 34) and 35).

## 8. Washouts – Both teams at venue

39) a) In wet weather, every effort must be made, mopping courts if necessary, to ensure that play starts as soon as possible after the scheduled starting time, and that delays during play due to showers are minimised.

b) If it has not been possible to commence the match within one hour of the scheduled starting time, or during the match is more than one hour of play is lost due to wet weather, either team may declare a washout.

c) The Court Supervisor may also declare a washout of some matches at that venue if they deem that, due to the time lost, it has become impossible to complete all matches at that venue. They may draw straws to decide which matches are washed out.

d) All washouts must be ratified by the Court Supervisor. The circumstances of the washout must be stated on the back of the match result sheet and signed by the Court Supervisor.

e) The Court Supervisor is also responsible for deciding when, after the rain has stopped, the courts are safe enough for play to resume. If either team is unwilling to return to the courts after this decision has been made, the Court Supervisor shall award forfeits for all remaining sets.

f) If either team is unhappy about the decision/s made by the Court Supervisor, the Team Manager should sign the back of the sheet 'under protest'.

9. **Court supervisors and communication** — It is very important to try and deal with situations that arise during your matches on the night through your Team Managers, Court Supervisors or through the Delegates. I am contactable for any questions that arise. But please remember all decisions are for the good of the players, keeping their safety and well being at the forefront all the time. It is preferable for Delegates to communicate with each other, but there are occasions where a Code of Conduct might need to be made. Parental comments and coaching, jeering and racquet abuse are all situations that should not happen and can be dealt with on the night. Children and spectators should have no need to be at courtside and getting involved. Please keep all hit ups to a minimum.

By-law 30) a) For all home matches, the host Club must provide a senior person (over 18 years of age) to be the Court Supervisor who will supervise matches at their courts.

b) The Court Supervisor must clearly distinguish themselves as the Court Supervisor by wearing the identification provided by the NSJTA.

c) If a dispute arises during a match that cannot be resolved by the two competing teams, it should be reported to the Court Supervisor. If they cannot resolve the dispute, the Court Supervisor should contact a member of the Match Committee.

d) Parents and spectators must comply with any instructions given to them by the Court Supervisor.

## 10. Important dates

March 24th	Second Delegates Meeting of the season - starts 8PM at Buckley Park
March 26th	All A grade teams including Saturday morning teams please send your seedings for Rounds 8 to 14 to <a href="mailto:results@nsjta.org.au">results@nsjta.org.au</a> <b>Before Wednesday March 26<sup>th</sup> Club and Grade in subject line</b>
May 9 <sup>th</sup> / 10th	Last opportunity for additional registrations - emergencies wanting registration must have played their third match by these dates.
May 10th	Transfers for next season close - transfer forms and \$20 clearance fee must be lodged with the Match Secretary by 6PM.
To be confirmed	All A grade team entries for next season (Friday and Saturday) must be entered in League Manager on or before this date.
May 26th	Third and final Delegates Meeting – starts 8PM at Buckley Park TC
To be	All other Saturday team entries for next season must be entered in League

confirmed	Manager on or before this date.
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11. Have a great season of tennis. Kym Baker, Match Secretary, can be contacted on 0413 527 902 or [matchsecretary@nsjta.org.au](mailto:matchsecretary@nsjta.org.au).

## GENERAL BUSINESS

1. **Child Safety and Code of Conduct Update** — A number of recent Code of Conduct complaints have centred around concerns that parents are coaching during a match. There is a recent trend of players having conversations with parents during a match, where they regularly interact with their parent between points. Often these conversations are in different languages. This can create a perception of coaching. We ask all Delegates to discourage regular talking between parents and players while the player is on court.

Some of the Code of Conduct complaints also revealed that teams are not discussing issues on the night. It is important that if an issue arises or a dispute occurs during a match, the team managers of the two competing teams must make attempts to resolve the issue. Players and parents should raise any concerns with their team manager, so the two team managers can have a discussion. Players and parents must not wait until after the match to raise issues or seek to submit protests and/or Code of Conduct complaints. They should raise the issue with their team manager on the day/night of the match and the team manager must raise it with the opposing team manager and seek to reach a resolution.

A draft process for resolving disputes between clubs was circulated at the meeting and will also be emailed to clubs for feedback before being finalised. We will also update the Code of Conduct to require the two clubs to attempt to resolve the issue before lodging a complaint with the Association.

2. **Filming and photography** — Please remind parents that they cannot take photos without the permission of all players and the Court Supervisor. A document named *Filming and photography of NSJTA matches* can be downloaded at: <https://nsjta.org.au/documents/code-of-conduct/>.

**MEETING CLOSED: 8.50 PM**

**NEXT MEETING: BUCKLEY PARK TENNIS CLUB ON MONDAY 24 MARCH 2025 at 8.00 PM**