

NORTH SUBURBAN JUNIOR TENNIS ASSOCIATION INC.

Reg No. A0058168N

MINUTES OF DELEGATES MEETING HELD ON 28 AUGUST 2023

36 of 48 Clubs present

Meeting opened: 8:03 pm

CHAIRPERSON: Ron Morton

APOLOGIES: Julie Thompson (Buckley Park), Michael Pham (St Albans), Jamieson Liersch (Sunbury), Bobby Dela Cruz (Taylors Lakes)

MINUTES OF PREVIOUS MEETING: Circulated and taken as read.

MOVED: Maresa Heath (St Thereses)

SECONDED: Ray Reymers (Coburg)

CORRESPONDENCE: As tabled by Robert McDonald

IN

1. Tennis Victoria — Affiliation National Insurance Program — Annual Declaration submissions
2. Princes Hill TC — Appeal of refusal of additional registration

OUT

1. All Clubs — Competitive Player Profile Requirements for Competitions on League Manager
2. Princes Hill TC — Response to appeal of refusal of additional registration
3. All Clubs — Agenda and attachments for Delegates meeting on 28 August 2023

CODE OF CONDUCT COMPLAINTS

2023/04	In	Code of Conduct complaint from Essendon TC regarding A Grade 1 match on 4 August 2023
	Out	Copy of the Code of Conduct complaint to Buckley Park TC
	In	Response from Buckley Park TC
	Out	Letters to Essendon TC and Buckley Park TC advising outcome of complaint

MOVED: Robert McDonald (Secretary)

SECONDED: Jacqui Theuma (Keilor East)

TREASURER'S REPORT

Balance in transaction account as at 31 July 2023	\$3,964.87
Payments received since 31 July 2023	\$8,865.00
Payments out since 31 July 2023	-\$9,962.56
Balance in transaction account as at 28 August 2023	\$2,867.31
Balance in investment account as at 28 August 2023	\$15,609.56

MOVED: Colin Thompson (Treasurer)

SECONDED: Ray Reymers (Coburg)

There following clubs need to pay their fees for Season 2 2023 as soon as possible: Craigieburn, Diggers Rest, Glencairn, Keilor Park, Hillside, Maribyrnong Park, Moomba Park, Sunbury, Sydenham, Tullamarine and Westmeadows.

TENNIS EVENTS REPORT

1. Associations Junior Pennant (AJP)

- Two rounds have been played.
- Round 1 was difficult as lots of emergencies were needed due to overlap with senior pennant, local footy finals etc. We managed to field all teams except one had to forfeit. Round 2 was a smoother.
- Thanks to all the clubs that have provided courts, particularly Oak Park and Westmeadows who made courts available so all teams could be accommodated.
- Julian will be away for Rounds 5 to 8 and Bobby will be the contact during this period.

2. Pat Pearce Shield

- Will be played on 29 and 30 September 2023 (AFL Grand Final eve and AFL Grand Final day).
- Hosted by Eastern Region Tennis Association at Ringwood Central Tennis Club.
- Application form will go on the website soon.
- Event is also being promoted through AJP team managers.

TENNIS VICTORIA REPORT

1. Tyler Krumholz, the Associations Manager from Tennis Victoria presented about competitive player profiles later in the meeting.

MATCH SECRETARY REPORT

1. **A Grade singles seedings** — Clubs can now change their A Grade singles seedings order for the second half of the season (Round 8 to Round 14). Please email your completed seeding sheet (regardless if you make a change to the seeding order or not) to results@nsjta.org.au. Seedings must be sent no later than Wednesday 30 August 2023 at 7.00 pm.

Teams which change their seeding order without informing the NSJTA will not be able to change their order and will be required to play in the order entered for Rounds 1 to 7. In the finals you can play your team as either Rounds 1-7 or Rounds 8-14. Whichever order you choose for the Semi Finals must be used in the Grand Final. An example would be: A Club may play their girls in the Rounds 1-7 order and the Boys in the Rounds 8-14 order. This order must be then used in the Grand Final.

2. **New Registrations** — October 13th and 14th (Round 11) is the last opportunity for additional registrations. Emergencies wanting registration must have played their third match by and including these dates.

Round 7 was the last week that By-Law 6(b) could be used for registering children with no competition experience. All new players must now go through the Emergency player process of playing 3 games before, and including, round 11. Delegates are reminded that emergencies must play 3 matches (not including washouts) before being considered for additional registration, and that these 3 matches the emergency details must be clearly stated on the match sheet.

3. **Emergency players** — Please encourage your team managers to always go through you, the Club Delegate, to find emergency players. It is a combined total of emergency matches eg: 3 games in A-4 and 3 games in A-1 adds up to a total of six games played up. You should never play a player any more than 4 games. Please ring me if that occurs. This is why it is important to send/submit your results in on time.
4. **Filling out sheets** — Please make sure all details are correct on the results sheet before sending it to your Grade Secretary. The NSJTA should not be chasing people up and asking them if they remember

the score or not etc. With us being halfway through the season, an incorrect score could be what determines a finals berth.

5. **Emergency player dates of birth** — When using an emergency player, we ask that all their details, including their date of birth (DOB) be included on the score sheet. Delegates, please remind your team managers, or whomever inputs the results to NOT enter the DOB online, just write the player's name. We can ring the Delegate if we need the DOB details.
6. **Recent issues** — The following are a few points that have come up recently:
 - a) In D Grade both teams must supply umpires. It usually works out 3 sets each. If either team has parents who do not know how to umpire, invite them out to stand by the side of other umpires to learn. It is just not acceptable to expect other clubs to umpire all the games.
 - b) When a player has not turned up and the players games are forfeited, please write forfeit. Please do not just write in 6-0. The inputting of results allows for the following situations.
 - Home Retired
 - Home Forfeited
 - Away Retired
 - Away Forfeited
 - Double Forfeit
 - Out of Time
 - Heat out
 - Wash out
 - Incomplete
 - Other

By picking one of these options, the system allocates the points on saving the match. If you are unsure how these options appear please speak to your Delegate or one of us on the Match Committee.
 - c) Fair line calls — As we progress further into the season and get closer to finals, I once again ask Clubs to encourage fair line calls. We all make mistakes. Please encourage all players to be fair. On that same topic there was an instance where 2 balls in a set were called out. The parents got involved. At no stage should parents be calling balls in/out from the sidelines. If a player on the court is dissatisfied with continual line calls or other calls, they can call for their team manger or Supervisor. Both Team Managers should listen to the players' information.
7. **BEHAVIOUR Player and Spectator** — There have been a number of complaints lately from clubs about the unsportsmanlike behaviour of some of our NSJTA players. We have also received complaints about parents and spectators being vocal and using hand gestures from the sidelines during games. I must remind you that there must be no interference from Spectators. In umpired games, please allow the umpire to deal with anything that might arise. Delegates, in any non-umpired games, please let the children know that they can call for an umpire if need be. Both team managers or the Court Supervisor can help get that organised. This should only happen if the players cannot sort the issue out themselves.

None of this behaviour is acceptable (Found in: ADVICE FOR ALL TEAM MANAGERS):

- a) Ensure there is no coaching or umpiring or other disturbances occurring from outside the courts. If this continues after warning the offenders report the situation to your home club supervisor who may ask the offender/s to leave the courts.
- b) Poor behaviour by players ie: swearing, racquet throwing, intimidation and deliberate time wasting should not be tolerated. Team Managers or the Home Club Supervisor should first warn the child and then declare a forfeit of that set if the behaviour continues.

8. **Court Supervisors** — One of the requirements of Clubs participating in the NSJTA competition is for there to be a Court Supervisor. The Supervisor is in charge of the smooth running of the courts on Friday nights and Saturday mornings. If there are any problems, they need to be aware of the rules and contact phone numbers (Delegate, Match Secretary or NSJTA Committee members). Situations that can arise during the course of the match should/could be brought to the attention of either the opposition team manager or Court Supervisor. It is often so much better to deal with it on the day/night without confrontation. Facts are clearer on the day. I do want to remind you that the Court Supervisor doesn't have to be the Delegate. It could be the team manager, a Committee member or someone else from the Club, that is familiar with the rules. They should wear the fluoro vest so people know whom to talk to. Please discuss with your club if you need help with finding Court Supervisors. We do understand that all our positions are volunteer positions. But recently there have been situations that have occurred at different venues. Instances that should not have occurred and may not have occurred in such an unpleasant way if there was a Court Supervisor or similar to deal with it immediately.

By-law 30 — Home and Away Matches

- a) For all home matches, the host Club must provide a senior person (over 18 years of age) to be the Court Supervisor who will supervise matches at their courts.
- b) The Court Supervisor must clearly distinguish themselves as the Court Supervisor by wearing the identification provided by the NSJTA.
- c) If a dispute arises during a match that cannot be resolved by the two competing teams, it should be reported to the Court Supervisor. If they cannot resolve the dispute, the Court Supervisor should contact a member of the Match Committee.
- d) Parents and spectators must comply with any instructions given to them by the Court Supervisor.

9. **Clearances**

By-law 9 — Clearances

- c) To obtain a clearance, a player must complete a transfer application form, which must be signed by the Club Delegate or Secretary of both the current club and the new club.
- d) The completed transfer application form must be received by the Match Secretary by 6.00pm on the Saturday of Round 11 of the current season.
- e) A club may only refuse a transfer on the grounds that the player owes fees to that club
- j) Any club or representative of a club approaching a player registered to another club and intimating, suggesting or advising the player to change clubs without that player already having a clearance from that player's current club may be fined the fine specified in the Fines Schedule at the discretion of the Committee.
- m) A maximum of 3 players may transfer from one club to another in any one season. For the purposes of this by-law, multiple players from the same family will count as one transfer.

By-law 9 f), g), h), i), k), l), are all equally important and with transfer dates coming up it would pay all Delegates to familiarise themselves with all of these.

10. **Grade Secretaries** — I just want to thank our wonderful Grade Secretaries. It is very important that all clubs get the results in ASAP (before end of weekend would be great). The NSJTA needs to run various weekly reports, and the results need to be in for us to have accurate reports. Many thanks or everyone's assistance in this matter.

11. **Important dates**

Sept 01/02	A Grade teams may now change their seedings for the second half of the season. Please send a copy of seedings to results@nsjta.org.au before Round 8 starts, even if no changes are being made.
Oct 13/14	Last opportunity for additional registrations - emergencies wanting registration must have played their third match by these dates.

Oct 14	Transfers for next season close - transfer forms and \$20 clearance fee must be lodged with the Match Secretary by 6PM.
Oct 28	All A grade team entries for next season (Friday and Saturday) must be entered in League Manager on or before this date.
Oct 30	Third and final Delegates Meeting – starts 8PM at Buckley Park TC
Nov 11	All other Saturday team entries for next season must be entered in League Manager on or before this date.

12. **Match results** — The Match Committee has decided that A Grade teams no longer need to send a copy of the result sheet to results@nsjta.org.au effective immediately. Teams should just enter the result online and keep a copy of the match result sheet until the end of the season in case there are any queries. B and C Grade teams should keep emailing a copy of the result sheet to results@nsjta.org.au at this stage.

The home team should enter the result within 24 hours of the match. The away team should wait for the home team to enter the result first, but the away team can enter the result from Sunday night onwards if the home team hasn't done it.

We have had a few disputed results which relate to incorrect doubles combinations being entered. Please ensure doubles combinations are correct before submitting results.

Next season, all teams will enter their own results into Match Centre including D Special and D Grade teams.

13. **Parents calling the Match Secretary** — Please ensure parents know they should not contact the Match Secretary directly. Parents should raise issues with their Club Delegate and only Club Delegates should call the Match Secretary. Too many parents are calling Kym directly and it's not reasonable to expect her to deal with these phone calls.

GENERAL BUSINESS

1. **Child Safety Update** — During matches, please monitor the venue to ensure there is no interference from outside the courts. There have been some issues recently with people outside venues trying to disrupt matches by calling out or shining lights, particularly on Friday nights. Club Supervisors should ask people to leave if they are disrupting matches.
2. **Competitive player profiles** — Tyler Krumholz, the Associations Manager from Tennis Victoria, attended the meeting to explain changes being made to Match Centre in relation to competitive player profiles.
 - From 1 September 2023, a player must have a full competitive player profile in order to be added to a team:
 - For the remainder of Season 2 2023, all players who are playing as emergencies or played up players will need to have a full competitive player profile.
 - All players will need to have a full competitive player profile in order to be added to teams for Season 1 2024.
 - Advantages of a competitive player profile are:
 - Better matching of player standards for grading
 - Fewer duplicate player profiles
 - More accurate contact information
 - All matches count towards the UTR if all players in the competition have one.
 - Clubs should act now and ensure all their players have full competitive player profiles by following the steps at: <https://www.tennis.com.au/competitiveplay/cpp1>
 - Players under 15 years old need to create a username.

- Players only ever need to do this once.
 - Players will need a unique email for the Universal Tennis website — parents with multiple children can't use the same email.
 - Club Delegates can produce a report of which players have a full competitive player profile under the Reports menu in League manager → Report category is Organisation management → Report type is Club player details → Season is 2023 → League is NSJTA Season 2 2023 → Division is All → Run report. Players need to have both a TennisID and UTR Rating Activated.
 - If players have difficulty creating their profiles, or they have duplicate activated profiles, they can call the Tennis Australia Customer Service hotline on 1800 752 983 during business hours.
3. **Proposal to amend the By-laws — D Special and D Grade finals** — The following proposal relating to D Special and D Grade finals teams was proposed (new section 58(c)(i) was added though an amendment):

Effective immediately, replace By-law 58 with the following:

D Unisex teams

- 58) a) A team can consist of between 4 and 8 players.
- b) In teams of 4 players, the sets shall be played in the order 1+2, 3+4, 1+3, 2+4, 1+4, 2+3.
- c) In teams of more than four players:
- i) Any four players may play sets 1 and 2.
 - ii) Any four players may play sets 3 and 4.
 - iii) Any four players may play sets 5 and 6.
 - iv) The same two players cannot play together more than once in sets 1 to 6.
- d) Any two players may be chosen to play the extra set in the event of a draw.

MOVED: Robert McDonald (Airport West)

SECONDED: Andrew Peake (Mt Carmel)

Carried unanimously.

4. **Proposal to amend the By-laws — Match results** — The following proposal to update the By-laws to reflect that most match results are now entered online by the competing teams and not sent to a Grade Secretary was proposed:

Effective immediately, replace By-laws 44 and 45 with the following:

- 44) a) At the conclusion of each match, both Team Managers must check the match result sheet has been correctly completed and sign it. Failure to complete all required information will result in the fine specified in the Fines Schedule.
- b) The home club must submit the match result in the method specified by the Match Committee within 24 hours of the completion of the match. This includes if the match is not commenced or is abandoned.
- c) If specified by the Match Committee, the away club must confirm the match result within 48 hours of the completion of the match.
- d) If the home club has not submitted the match result by 6.00 pm on the Monday following the match, the fine specified in the Fines Schedule will be imposed.
- 45) The Match Secretary will advise the method for submitting finals results prior to the commencement of finals matches.

MOVED: Robert McDonald (Airport West)

SECONDED: Aaron Sharpe (Doutta Galla)

Carried by a majority.

MEETING CLOSED: 9.25 PM

**NEXT MEETING: BUCKLEY PARK TENNIS CLUB ON MONDAY 30 OCTOBER 2023 at
8.00 PM**