

NORTH SUBURBAN JUNIOR TENNIS ASSOCIATION INC.

Reg No. A0058168N

MINUTES OF DELEGATES MEETING HELD ON 31 JULY 2023

40 of 48 Clubs present

Meeting opened: 8:04 pm

CHAIRPERSON: Ron Morton

APOLOGIES: Tim Connelly (Hume), Matthew Cull (Royal Park), Michael Sexton (St Monica's), Tannith Galliot (St Vincents), Julian Mancini (Tennis Events)

MINUTES OF PREVIOUS MEETING: Circulated and taken as read.

MOVED: Maresa Heath (St Thereses)

SECONDED: Peter Anastasopoulos (Corpus Christi)

CORRESPONDENCE: As tabled by Robert McDonald

IN

1. Mt Carmel TC — D Grade Finals Options proposal
2. Consumer Affairs Victoria — Annual statement receipt
3. Tennis Victoria — Aligning Association calendars forum
4. Tennis Victoria — Aligning Association calendars forum reminder
5. Tennis Victoria — Update — Competitive Player Profiles — League Manager
6. Tennis Victoria — Affiliation renewal for 2023-24
7. Tennis Victoria — Renewal Form received
8. Tennis Victoria — Association Calendars Forum and Requested Feedback
9. Tennis Victoria — Director Nominations open
10. Tennis Victoria — Competitive Player Profile Requirement for Competitions on League Manager

OUT

1. All Clubs — Season 2 2023 fixture to review
2. All Clubs — Season 2 2023 - Final fixture and season arrangements
3. All Clubs — Agenda and attachments for Delegates meeting on 31 July 2023

CODE OF CONDUCT COMPLAINTS

2023/03	Out	Letters to Sydenham TC and Greenvale TC advising outcome of complaint
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MOVED: Robert McDonald (Secretary)

SECONDED: Ray Reymers (Coburg)

TREASURER'S REPORT

Balance in transaction account as at 22 May 2023	\$1,623.41
Payments received since 22 May 2023	\$19,185.01
Payments out since 22 May 2023	-\$16,843.55
Balance in transaction account as at 31 July 2023	\$3,964.87
Balance in investment account as at 31 July 2023	No update

MOVED: Colin Thompson (Treasurer) SECONDED: Maresa Heath (St Thereses)

There following clubs are yet to pay their fees for Season 2 2023: Craigieburn, Deer Park, Diggers Rest, Essendon, Fawkner, Green Gully, Keilor East, Keilor Park, Maribyrnong Park, Moomba Park, Oak Park, OLN, St John Bosco, St Monicas, Sunbury, Sydenham, Taylors Lakes, Tullamarine, West Brunswick and Westmeadows.

Colin has purchased a new stock of Court Supervisor vests for clubs that need them. Club Delegates can collect one from Colin at the end of the meeting. They are one size fits all.

TENNIS EVENTS REPORT

1. The 2023 Junior Pennant Season is about to commence shortly. Julian has submitted all teams to Tennis Victoria and just waiting for them to advise of any changes and to provide the draw.

Julian has also reached out to all parents and clubs to keep them updated on the status of the upcoming season.

Some high-level statistics on the season:

1. We have just over 100 kids participating for NSJTA
2. Formed a total of 18 teams from 10/U Mixed right up to Junior Open (16 & 18's combined)
3. Total of 62 boys and 40 Girls
4. Played across 9 clubs in NSJTA
5. Season starts on Sunday 20 August 2023

Massive thanks to all the Clubs for allowing us to use your facilities and to the 18 parents who put their hand up to be a Team Manager.

TENNIS VICTORIA REPORT

1. Ray and Kym attended a meeting on Aligning Association calendars. Tennis Victoria are trying to ensure Associations don't schedule their weekly competitions in a way that clashes with tennis events and representative events. As the NSJTA does not play Sundays and we play an Autumn/Spring format not Winter/Summer, we don't expect that the NSJTA will need to make changes to its season dates.
2. Tennis Victoria have advised that there is an upcoming requirement for all competitions run on League Manager that all players must have a full Competitive Player Profile by 1 September 2023. We are still trying to determine what impact this will have on the NSJTA. Tyler from Tennis Victoria will be holding an online training session for club coordinators and association administrators (not targeted to players) on Microsoft Teams at 7.00 pm on Thursday 10 August 2023. We will circulate the link to all club delegates and report back at the next meeting.

MATCH SECRETARY REPORT

1. Welcome back everyone. We have a few new Delegates, and we welcome you all. Please familiarise yourself with the NSJTA By-laws found on www.nsjta.org.au in documents. Ring Kym on 0413 527 902 if you have any questions.
2. **Teams** — There have been some withdrawals of players and teams this season. Some player withdrawals cannot be helped, but when you have to pull out a whole team, because someone said they didn't want to play anymore or hadn't been asked and it was assumed they would play, you are left with where to move the other players to without impacting the other teams' members too much.
3. **Understanding the Fixture** — Please use the following example as a guide.

All A and B grade teams on a Saturday morning have an automatic 7.45am start unless there are fixture changes as in the below example.

B reserve 2

1. Buckley Park (Red) #
2. Buckley Park (Black) #
3. St Thereses @ ESS
4. Maribyrnong Park
5. Oak Park
6. Delahey/Deer Park *
7. Green Gully
8. Keilor

- Team 1 is an 8.30 start when at Buckley Park
- Team 2 is an 8.30 start when at Buckley Park
- Team 3 is played @ ESS with a 7.45 start
- Teams 4, 5, 7 and 8 are 7.45 starts for all home games
- Team 6 is a 9.30 game (home games only). This is a combined team and played at first mentioned team Delahey.
- Please note the difference between Team 3 and Team 6 designation of venue to play at.
- Please note teams that are fixtured with changes from the very beginning of the season and are printed on the fixture can have sets forfeited for being late.

Sometimes a club has to make some temporary changes to the fixture due to repairs to courts etc. In these instances the Delegates contact each other directly. If a new location has been organised and if a team is running late sets cannot be forfeited for being late. All court relocation changes must have had prior approval from the Match Secretary

Printable fixtures can be found on the website under Documents: www.nsjta.org.au

4. **Grade Secretaries** — There are four Grade Secretaries this season and we would like to thank them for helping us again. They are Ron, Neil, Rose and Robert. They are looking after D Grade 1 to D Grade 6 and D Special 1 to D Special 4.

I want to say a huge thank you to all our Grade Secretaries over the years. The NSJTA has appreciated everything that has been done by everyone. The Association could never have run so efficiently without our volunteers.

5. **Entering Scores online** — Could all Delegates please chat to your Team Manager's and ask them to input the results online promptly within 24 hours of the completion of the match. Don't forget to send the results to results@nsjta.org.au clearly stating Clubs, Friday or Saturday, and the Full Grade in the Subject line. We generate reports on Monday evening. The prompt input of results helps with the generating of the reports that the Match Committee need to check results, look at emergency players, to check the playing order and the many other things we do weekly. I would really appreciate all the Delegates help with this particular area. However, I do understand we are all volunteers and appreciate all the people involved.

By-law 44a) Another little area that is causing some problems is who should enter the results. The home team/home club should be the only ones entering results. The away team should not enter the results. Every now and then someone from the Match Committee, or someone else that I have asked to enter a missing/late result will do so.

6. **Emergency Players By-laws 33, 34 & 35 and Additional Registrations By-law 36**

New Emergency players must play 3 matches (not including washouts) before being considered for additional registration, and that in these 3 matches the emergency details must be clearly stated on the match sheet. Most additional registrations will be granted unless the child's results indicate that he/she appears to be a significantly better player than two other team members. I send a text to the Delegate letting you know if your player is fine to continue playing. Sometimes a fourth game may need to be

played but under NO circumstances should a child play a fifth game without confirmation from the Match Secretary. If a registration is rejected a child may play as an emergency for a higher team.

You may want a child to move up into another team permanently rather than Playing Up for six games. If this is the case, you can send a letter to the Match Secretary requesting that a player moves into the Delegated team and that you understand this player cannot move back to their original team,

Registering players without previous match experience — Please make sure that paperwork is emailed to Kym (matchsecretary@nsjta.org.au) This can be used for the first seven rounds. If, in the opinion of the Match Committee, the player is considered too strong, you will be called to discuss alternative options. When using an emergency player please make sure you supply their full Date of Birth on the score sheet. Please write clearly.

I receive at least one call every couple of weeks on By-law 36(e): For non-seeded grades, players from the same club can fill in for teams at the same level as an emergency for a maximum of three matches (eg a player registered in B Grade 1 Boys can play as an emergency in B Grade 1 Mixed). This rule does not apply for finals matches.

7. **Emergency player details** — All emergency players need to have a Tennis Victoria ID so we can enter them into our system. Each week I will be checking reports and following up these players with Delegates. When entering results, it is very important to use the names on the sheets. If you use the Unspecified player tag, please write the club name and the child's name in the comments column. Leaving it blank means more work for the Match Committee.

Please do not include emergency players' dates of birth in the comments field. Any information that is included in the comments field becomes public and under privacy principles and child safety guidelines, dates of birth should not be visible to the public. Please only include the player's name and club.

8. **Umpiring in D Special and D Grade** — All D Special and D Grade sets should be umpired. Generally, the umpiring should be shared with each competing team umpiring three sets.

9. **Important Notes**

All A+ requests and questions should be directed to Brendon Noonan Phone 0400 112 595. If you have rung Brendon for A Special information, you must write on the score sheet "As instructed by Brendon or whoever else has given you directions, and what the direction is."

All other enquiries to myself please 0413 527 902

All Friday night score sheets and Saturday A, B and C sheets must be emailed to results@nsjta.org.au
All score sheets must be completed in full. There will be fines for not completing the team sheet correctly.

All photos of score sheets need to be clear not blurred.

10. **Important dates**

August 28	Second Delegates Meeting of the season - starts 8PM at Buckley Park TC
Sept 01/02	A Grade teams may now change their seedings for the second half of the season. Please send a copy of seedings to results@nsjta.org.au before Round 8 starts, even if no changes are being made.
Oct 13/14	Last opportunity for additional registrations - emergencies wanting registration must have played their third match by these dates.
Oct 14	Transfers for next season close - transfer forms and \$20 clearance fee must be lodged with the Match Secretary by 6PM.
Oct 28	All A grade team entries for next season (Friday and Saturday) must be entered in League Manager on or before this date.
Oct 30	Third and final Delegates Meeting – starts 8PM at Buckley Park TC
Nov 11	All other Saturday team entries for next season must be entered in League Manager on or before this date.

GENERAL BUSINESS

1. **Child Safety Update** — As stated above in the Match Secretary report, please do not include emergency player dates of birth in the comments field. This is private information that should not be published online. Please only list the player's name and send through the photo of the match result sheet with the other details.
2. **League Manager Update**
 - The home team should enter the results and the away team should confirm results. Some Club Delegates who are also on the Match Committee or Grade Secretaries have a higher level of access and results they enter will go to official automatically. Unfortunately, there is nothing we can do to stop the system from doing this.
 - Please wait for the home team to enter the result first. If the home team has not entered the result within 24 hours, then the away team can enter it.
 - Club Delegates can add team managers themselves. This doesn't need to be done by the Association. Instructions can be found at: <https://nsjta.org.au/documents/match-centre-instructions/>
 - Team managers do not carry forward from one season to the next, so Club Delegates need to add them each season.
 - Club Delegates should be set up as Club Administrators. An existing Club Administrator can add a new Club Administrator. If your club gets a new or additional Delegate, the existing Club Delegate should be able add them as a Club Administrator.
 - We are still having some issues with match results updating on a player's UTR profile and on some occasions, matches are not going through. Unfortunately, the advice from Tennis Australia on how to resolve this is not always consistent. The NSJTA has no role in updating results to the UTR system, our role stops at making results official in League Manager. If players are having issues, they need to contact Tennis Australia customer support directly.
 - If a player plays an opponent who has not activated their UTR, the result will still get uploaded if the opponent is 15 years or over. If the opponent is under 15 years, it will only upload if the opponent has activated their UTR.
 - When a new player creates a Tennis ID, if they have already played, they will need to link their results. They need to log in, search for their name, and select the link profile option. This does not happen automatically.
 - To make it easier to enter the results on the day, Club Delegates can add an emergency player as a 'Reserve player' in League Manager before the match is played.
3. **Proposal to amend the By-laws — Saturday A and B Unisex** — The following proposal to replace all Saturday A and B grades that are currently Boys Grades with Unisex Grades, commencing Season 1 2024 was proposed:

Effective from 1 January 2024, replace By-laws 16, 17, 18, 56 and 57 with the following:

Friday A grade and A reserve boys grades

- 16) a) Competing teams shall be composed of four (4) boys.
- b) The match shall consist of six (6) sets made up of four (4) boys singles of 8 games with a tie-breaker at 7 all. There will also be two (2) boys doubles sets of six (6) games with no tie-break.
- c) During the first seven rounds of matches the singles shall be played in 'seeded' order as advised by the club. This 'seeding' may be varied by notification to the Grade Secretary concerned before commencement of the eighth round. In finals matches, EITHER ONE OR THE OTHER of these seedings shall be played for the series.
- d) An emergency player must play in the lowest seeded position.

- e) In the event that a registered player from a lower grade and an unregistered emergency player both play in the same match, the unregistered emergency player must play in the lowest seeded position.
- f) In the event that two or more players registered in different lower grades play as emergencies in the same match, the player registered in the higher grade must play at a higher seeded position than the player registered in a lower grade.
- g) In the event that two or more players registered in the same A level team play as emergencies in a higher A level team in the same match, the higher seeded player in the players' original registered team must play at a higher seeded position.
- h) Any seeded player who plays at a lower seeded position than a higher seeded player, or plays at a lower seeded position than an emergency player, will forfeit the set.
- i) Any registered player who plays at a lower seeded position than required by subsections e), f) or g) of this By-law will forfeit the set.

Saturday A reserve unisex grades

- 17) a) Competing teams shall be composed of four (4) players of any gender.
- b) The match shall consist of six (6) sets made up of four (4) singles sets of 8 games with a tie-breaker at 7 all. There will also be two (2) doubles sets of six (6) games with no tie-break.
- c) Singles shall be played in 'seeded' order and By-laws 16(c) to 16 (i) apply.

B special, B grade, B Reserve, C special, C grade, C Reserve Unisex grades

- 18) a) Competing teams shall be composed of four (4) players of any gender.
- b) A match shall consist of six (6) sets made up of four (4) singles sets of six (6) games with a tie-breaker at 5 all and two (2) doubles sets each of six (6) games with no tie-breaker.

Finals matches

Friday A Boys teams

- 56) a) Four boys play the singles sets.
- b) Any or all of these boys may be substituted for the doubles sets.
- c) Each player can play a maximum of one singles and one doubles set.
- d) Any two players may be chosen to play the extra set in the event of a draw.

Saturday A, B and C Unisex teams

- 57) a) Four players of any gender play the singles sets.
- b) Any or all of these players may be substituted for the doubles sets.
- c) Each player can play a maximum of one singles and one doubles set.
- d) Any two players may be chosen to play the extra set in the event of a draw.

MOVED: Tamsin Rhodes (West Brunswick)

SECONDED: Catriona Saunders (Glencairn)

Carried by a majority.

- 4. **Proposal to amend the By-laws — D Special and D Grade finals teams** — The following proposal relating to D Special and D Grade finals teams was proposed:

Replace By-law 58 with the following:

- 58) a) A team can consist of 4, 5 or 6 players.

- b) In teams of 4 players, the sets shall be played in the order 1+2, 3+4, 1+3, 2+4, 1+4, 2+3.
- c) In teams of 5 players, the sets shall be played in the order 1+2, 3+4, 1+5, 2+4, 1+3, 2+5.
- d) In teams of 6 players, the sets shall be played in the order 1+2, 3+4, 1+5, 2+6, 3+5, 4+6.
- e) Any two players may be chosen to play the extra set in the event of a draw.

After discussion, it was agreed to defer this proposal until the next meeting and consider a new option that was even more flexible.

MEETING CLOSED: 9.20 PM

NEXT MEETING: BUCKLEY PARK TENNIS CLUB ON MONDAY 28 AUGUST 2023 at 8.00 PM