

NORTH SUBURBAN JUNIOR TENNIS ASSOCIATION INC.

Reg No. A0058168N

MINUTES OF DELEGATES MEETING HELD ON 22 MAY 2023

40 of 48 Clubs present

Meeting opened: 8:08 pm

CHAIRPERSON: Ron Morton

APOLOGIES: Monica Lamaris (Avondale Heights), Bob Stow (Caroline Springs), Margot Knight (Keilor), Rebecca Knowles (Keilor), Bobby Dela Cruz (Taylors Lakes), Julian Mancini (Tennis Events)

MINUTES OF PREVIOUS MEETING: Circulated and taken as read.

MOVED: Jacqui Theuma (Keilor East)

SECONDED: Josh Rowe (Glencairn)

CORRESPONDENCE: As tabled by Robert McDonald

IN

1. Doutta Galla TC — Notification of court replacement works
2. Tennis Victoria — Thriving Tennis Tour
3. West Brunswick TC and Glencairn TC — Proposed amendments to By-laws – A and B Unisex

OUT

1. All Clubs — Season 2 2023 team entry details
2. Diggers Rest TC — Copy of overdue invoice
3. All Clubs — Combined teams WhatsApp group
4. All Clubs — Agenda and attachments for Delegates meeting on 22 May 2023
5. All Clubs — A level team entries reminder
6. All Clubs — Proposed amendments to By-laws from West Brunswick TC and Glencairn TC — A and B Unisex

CODE OF CONDUCT COMPLAINTS

2023/02	In	Code of Conduct report from Glencairn TC regarding D Grade 2 Unisex match on 1 April 2023
	Out	Letter to Glencairn TC thanking them for the proactive and professional way it has dealt with the Code of Conduct issue

MOVED: Robert McDonald (Secretary)

SECONDED: Ray Reymers (Coburg)

TREASURER'S REPORT

Balance in transaction account as at 20 March 2023	\$821.41
Payments received since 20 March 2023	\$2,202.00
Payments out since 20 March 2023	-\$400.00
Transfer to investment account	-\$1,000.00
Balance in transaction account as at 22 May 2023	\$1623.41

MOVED: Colin Thompson (Treasurer)

SECONDED: Michael Sexton (St Monica's)

TENNIS EVENTS REPORT

1. Applications for 2023 AJP Associations Junior Pennant (formerly known as AJL Associations Junior League) are now open and closes on 23 June 2023. Aaron will put a link to the application form up on all our social media pages and website.

TENNIS VICTORIA REPORT

1. The Melbourne session of Tennis Victoria's 2023 Thriving Tennis Tour Conference will be held at Royal South Yarra Tennis Club on Sunday 4 June 2023 starting at 8.30 am. There will be lots of interesting topics discussed, including child protection, UTR, coaching and more. Club committee members can register through the Tennis Victoria website.

MATCH SECRETARY REPORT

1. **Spare finals weekend** — Clubs are reminded that the 23rd and 24th June is the "Spare Finals" weekend and will be utilised, if need be.
2. **Finals** — A Draft Semi Final fixture has been printed based on Round 12/13 results. Please use this as a guide to prepare teams of their commitments during the finals. The final copy of the Semi Final Fixture will be put up over the weekend after Round 14.

Please read the following documents to help prepare your teams for finals on www.nsjta.org.au (under documents section): Guidelines for Hosting Finals, Finals Teams ((under documents section) (you can play more team players in the Finals)), Finals Matches By-laws 50-57 Pages 16-18, Washouts in Finals By-law 58 Page 18, Tiebreak Instructions (Documents).

Tiebreaks are 5 all in B and C Grade Singles and 7 all in A grade singles. No tiebreakers in Doubles matches. D Grade is sudden death as per normal weekly play.

Special Note: All Friday night A and A Reserve Grade Semi Finals are played using By-law 51A. Teams in first and second place will host their Semi Final match/es at their club home courts unless clearly specified on the fixture. Permission must be granted by the Match Secretary to play at an alternative venue.

No washouts can be called without first talking to Kym 0413 527 902. Please check other close venues as well to see if they have spare courts that you could move a match to.

3. **Round 14 results** — Friday night Teams must enter their results on Friday night. Saturday A Reserve and B Grades must enter their results on Saturday morning. Saturday Team Managers for C Grade and D Grades must email match results to their Grade Secretary as soon as possible after the conclusion of Round 14 matches. Grade Secretaries are asked to process all results by Saturday night if possible.
4. **Special Playing Order Instructions ... All Teams** — During the finals Team Managers can fold the Results Sheet in half so that each team does not see each other's playing order (All Grades) until the sheet is unfolded. In the finals, teams can choose to play more qualified players than normal. This applies to all grades. The venue supervisor should hold onto the document labelled Finals teams and make sure everything is written correctly. They should hold onto the score sheets and make sure all details are entered correctly. In A and A Reserve teams (only) you can play in the Singles order from Round 1-7 or Rounds 8-14. Whatever order you choose in the Semi Finals, must be played the same in the Grand Final.

5. **Semi final instructions**

All A Grade teams must send their seeding preference to results@nsjta.org.au no later than Wednesday 31st May 6-00pm (no later). I will enter all the seedings into the system before start of play on Friday 2nd June and Saturday 3rd June.

Each Team is to supply New Balls and 1 copy of the score sheet. Friday Mixed teams need to supply 2 tins, and all other matches one tin. The correct quantity of new balls is also ok in a bag.

Not all Semi Finals are hosted by the bottom two teams for many different reasons. Everything is worked on logistics. EG: who is hosting Grand Finals, court availability, number of teams a club has that they may be hosting already and the various formats we have.

For Semi-Finals on June 2nd and 3rd, all members (and Team Manager) of host teams are expected to turn up to help with Umpiring (if and when required) and Bagging of courts. D Grade Semi Finals are all umpired by the Host club. Delegates or Venue Supervisors are asked to email a copy of the completed score sheet to results@nsjta.org.au.

6. **Grand final instructions**

All A Grade teams must use the same Singles order as played in the Semi Finals

The NSJTA supplies balls for Grand Finals. However, it is recommended to bring some new balls along. They will only be used if need be. We are utilising four venues for all of our Friday night Grand Finals. All Friday night venues were selected prior to Round 11.

All Friday and Saturday Grand Final results must be emailed to results@nsjta.org.au so I can put up the results over the weekend.

If there are any disputes during the Grand Final, please see the Court Supervisor, who will contact me if there is no resolution. If there is a rain delay every attempt must be made to prepare the courts to play. If this fails then the Court Supervisor will contact me. No one is to leave the courts before a decision is made.

7. **Special Notes for Semi Finals and Grand Finals (only).**

Please refer to the Finals team documents to see how to play more players during the finals matches.

Saturday A, B and C Mixed teams. By-law 54) a) A finals match shall consist of 6 sets made up of two (2) boys and two (2) girls singles sets and one (1) boys doubles and one (1) girls doubles. An extra set in the event of a draw which will be a mixed set consisting of one boy and one girl (to be voted on tonight)

Friday and Saturday A and B Boys teams. By-law 55) a) Four boys play the singles sets. d) Any two players may be chosen to play the extra set in the event of a draw

C Unisex teams By-law 56) a) Four players of any gender play the singles sets. d) Any two players may be chosen to play the extra set in the event of a draw

D Unisex teams. By-law 57) a) A team can consist of 4,5 or 6 players. e) Any two players may be chosen to play the extra set in the event of a draw.

8. **Start Times for Semi Finals and Grand Finals:**

Sets can be taken if anyone is late.

All Friday night Grand Finals start at 7pm.

All Saturday A & B grades start at 7.45am.

All Saturday C Grade games start at 8.30am.

All Saturday D Grade games start at 9.30am.

9. **Grand Final umpires** — Umpires are decided as per the amount of Saturday teams a club has entered from the current season.

1-4 Saturday teams- 1 umpire 5-8 Saturday teams- 2 umpires 9-12 Saturday teams- 3 umpires

Destination matches will be on the Grand Final fixture.

It has become very common in the last couple of seasons for clubs not to send umpires to the designated courts. This is not fair on other volunteers who then in turn have to umpire extra games.

YOU WILL BE FINED \$100-00 PER MISSING UMPIRE

Friday Night Grand Final Venues are:

7-00pm start Essendon TC. Green Gully TC. Oak Park TC. Royal Park TC.

Saturday Morning Grand Final Venues are:

7.45am start Airport West TC. Sydenham TC.

8.30am start Ascot Vale TC. Deer Park TC. Greenvale TC. Royal Park TC.

9.30am start Buckley Park TC. Hume HTCC. Keilor TC. Westmeadows TC.

Pennants, trophies and balls for Grand Finals can be collected from BPTC 8-00pm on Tuesday 13th June. Many thanks to all the clubs who are hosting NSJTA Grand Finals.

10. Teams for Season 2 2023

A Special teams were decided by the Match Committee tonight and are: Buckley Park/Coburg, Buckley Park, Bulla Village/Diggers Rest, Essendon, Essendon, Green Gully, Merlynston, Taylors Lakes.

All other Friday and Saturday A Grade teams should already be entered.

Thank you for using the New WhatsApp (NSJTA Combined Teams) and following the rules.

I hope this helped initiate conversations between Clubs. Any feedback would be greatly appreciated in regards to the purpose of this group. The NSJTA will monitor this group to see if there are other situations that could be used.

May 27th is the final date to enter the rest of the Saturday team entries for B, C and D teams. Please do not enter teams with only four players.

Don't forget the amendment to By-law 4) item b) clubs must enter their teams by the closing date/s. Clubs should obtain a written commitment from all players that they intend to play NSJTA competition at their club before the players are included in team entry.

Clubs with combined teams are requested to provide Kym with a breakdown of which players are from which club by 1 July 2023.

11. Season 2 2023 dates

School goes back 10/7/23	July 14/15	Rd 1
	July 21/22	Rd 2
	July 28/29	Rd 3
	Aug 04/05	Rd 4
	Aug 11/12	Rd 5
	Aug 18/19	Rd 6
	Aug 25/26	Rd 7
	Sept 01/02	Rd 8
	Sept 08/09	Rd 9
Holidays start Saturday 16th	Sept 15/16	
School Holidays	Sept 22/23	
School holidays / AFL holiday	Sept 29/30	
	Oct 06/07	Rd 10
	Oct 13/14	Rd 11

	Oct 20/21	Rd 12
	Oct 27/28	Rd 13
Melbourne Cup Tuesday Nov 7th	Nov 03/04	
	Nov 10/11	Rd 14
	Nov 17/18	Semi Final
	Nov 24/25	Grand Final
	Dec 01/02	Spare w/e

12. **Transfers** — A list of approved transfers was circulated at the meeting.
13. I want to thank all our wonderful Grade Secretaries and Friday night and Saturday morning Team Managers/Delegates for entering score sheets. We couldn't do this without you.

I also want to thank the whole Match Committee. They are the backbone of our Association.

PLEASE ENCOURAGE FAIR SPORTSMANSHIP AT ALL TIMES.

Any questions please ring Kym on 0413 527 902

Good Luck to All

GENERAL BUSINESS

1. **League Manager update** — From next season, all C level teams will enter their own results into League Manager. Grade Secretaries will only be used for D Special and D Grade. Please ensure results are entered within 24 hours of the completion of the match.

Clubs can add team managers to teams themselves at any point during the season. They do not carry over from one season to the next, so any team managers from this season will need to be added again. Instructions on how to do this are on the NSJTA website. You just add them like a player, but choose the person type "parent".

Existing Club Delegates can also give new Delegates administrator access themselves. There are instructions on the support page of League Manager.

2. **Doutta Galla TC** — The court resurfacing at Doutta Galla is now completed. Aaron Sharpe thanked Glencairn, Oak Park, Maribyrnong Park and Greenvale for providing courts while the resurfacing was taking place.
3. **Child Safety Update** — Club Delegates were asked to remind all parents that players must be accompanied by a responsible adult at all times. Parents should not drop their children off without discussing with another parent or other adult whether they are willing to supervise their child for the morning. This should not be assumed to be the responsibility of the team manager or host club supervisor.
4. **Proposal to amend the By-laws — A Special emergencies** — The following proposal relating to A Special emergencies was proposed:

Replace By-law 14(d) with the following:

- 14) d) In all grades other than A Special, an emergency player must play in the lowest seeded position.

In A Special only, if a club intends to play an unregistered emergency player that is stronger than other players in the team, they must contact the nominated Match Committee member in advance with details of the player and they will determine the seedings to be used. If a club does not follow the direction of the Match Committee member, the sets played out of order will be forfeited. If a club uses an unregistered emergency that is clearly stronger than the other players in the team and fails to contact the nominated Match Committee member, the singles set played by that player will be forfeited.

MOVED: Robert McDonald (Airport West)

SECONDED: Maresa Heath (St Thereses)

Carried unanimously.

5. **Proposal to amend the By-laws — Lighting failure** — The following proposal to add a new By-law to cover lighting failure was proposed:

Replace By-law 14(d) with the following:

Add the following new By-law 41 and then renumber remaining By-laws:

Lighting failure

- 41) a) If a Club is aware in advance that their court lights are not operational, the club must advise the Match Secretary and take steps to relocate the match, or the match may be awarded to the visiting team.
- b) If it is not possible to commence a match within one hour of the scheduled starting time, during the match more than one hour of play is lost due to lighting failure, or the curfew is reached, the match shall be abandoned.
- c) If the cause of the lighting failure was not within the control of the home team (e.g. suburb-wide blackout), any remaining sets will be listed as incomplete and By-laws 46 and 47 apply.
- d) If the cause of the lighting failure was within the control of the home team (e.g. failure to correctly book courts), all games in any incomplete sets shall be forfeited and awarded to the opposing team.

MOVED: Robert McDonald (Airport West)

SECONDED: Michael Sexton (St Monica's)

Carried unanimously.

6. **Proposal to amend the By-laws — Saturday morning semi finals** — The following proposal to introduce a fine for failing to host Saturday morning semi finals was proposed:

Replace By-law 51(d) with the following:

- 51) d) For Saturday morning semi finals, clubs shall be called upon to provide courts and umpires as directed by the Match Secretary. The penalty for failing to host a semi final shall be the fine specified in the Fines Schedule.

The fine to be added to the Fines Schedule will be \$100.

MOVED: Robert McDonald (Airport West)

SECONDED: Aaron Sharpe (Doutta Galla)

Carried unanimously.

78. **Proposal to amend the By-laws — Saturday mixed finals format** — The following proposal to change the format of Saturday morning mixed finals to six sets, with the mixed doubles only played in the event of a draw, was proposed:

Replace By-law 54 with the following:

Saturday A, B and C Mixed teams

- 54) a) A finals match shall consist of six (6) sets made up of two (2) boys and two (2) girls singles sets and one (1) boys doubles and one (1) girls doubles set.
- b) Two boys and two girls play the singles sets.
- c) Any or all of these players may be substituted by a player of the same sex for the doubles sets.
- d) In the event of a draw, an extra mixed doubles set will be played. Any boy and any girl may be chosen to play the extra set.

MOVED: Robert McDonald (Airport West)

SECONDED: Colin Thompson (Buckley Park)

Carried unanimously.

8. **Proposal to amend the By-laws — Saturday A and B Unisex grades** — West Brunswick and Glencairn Tennis Clubs outlined their proposal to replace all Saturday A and B grades that are currently Boys Grades with Unisex Grades, commencing Season 1 2024. Club Delegates discussed the proposal. It will be voted on at the first Delegates meeting in Season 2.

MEETING CLOSED: 9.27 PM

NEXT MEETING: BUCKLEY PARK TENNIS CLUB ON MONDAY 31 JULY 2023 at 8.00 PM