

NORTH SUBURBAN JUNIOR TENNIS ASSOCIATION INC.

Reg No. A0058168N

MINUTES OF DELEGATES MEETING HELD ON 30 OCTOBER 2023

38 of 48 Clubs present

Meeting opened: 8:03 pm

CHAIRPERSON: Ron Morton

APOLOGIES: Catriona Saunders (Glencairn), Peter Hormann (North Park), Kylie Hunter (Princes Hill), Darren Irwin (Strathmore), Jo Davin (Strathmore), Jason McKee (St John Bosco), Julian Mancini (Tennis Events), Aimee Piesik (Westmeadows).

MINUTES OF PREVIOUS MEETING: Circulated and taken as read.

MOVED: Peter Anastasopoulos (Corpus Christi)

SECONDED: Jacqui Theuma (Keilor East)

TENNIS VICTORIA — COMPETITIVE PLAYER PROFILES

Tyler Krumholz, the Associations Manager from Tennis Victoria, attended the meeting to explain the process for entering teams for Season 1 2024 and the requirements for competitive player profiles.

- All players must have a full competitive player profile in order to be added to a team for next season.
- The Association does not have any greater access to information or systems than the clubs, so it's up to clubs to work with their players to ensure the requirements are met.
- Players need to have both green ticks in order to be added to teams — this means they have a tennis account and they have activated their UTR.
 - If players don't have either, they should follow the steps at:
<https://www.tennis.com.au/competitiveplay/cpp1>
 - If players have a tennis account, but don't have a UTR, they should follow the steps at:
<https://www.tennis.com.au/competitiveplay/cpp2>
- Players need a unique email address in order to sign up for a UTR.
- If players have difficulty creating their profiles, or they have duplicate activated profiles, they can call the Tennis Australia Customer Service hotline on 1800 752 983 during business hours or email play@tennis.com.au.
- If a player has two activated profiles, they need to contact Tennis Australia Customer Service to merge them.
- If they are having issues with their UTR, they can email support@universaltennis.com

CORRESPONDENCE: As tabled by Robert McDonald

IN

1. Tennis Victoria — Associations Forum on 14 September 2023 — Ratings Q&A
2. Tennis Victoria — 2023 AGM and Board Elections
3. Tennis Victoria — Notification of player parent suspension
4. Marsh Insurance — 2023/24 Certificate of Currency

5. Tennis Victoria — Associations Update
6. Tennis Victoria — 2023 Annual General Meeting and Annual Report
7. Waverley Tennis — Invitation to take part in the 33rd Daphne Fancutt Shield - January 13 and 14 2024
8. Merrifield TC — Application for affiliation with the NSJTA
9. Glenroy Community TC — Application for affiliation with the NSJTA

OUT

1. All Clubs — Competitive Player Profile Required After 1 September
2. All Clubs — Big Serve Rotary Chairty Event in support of mental health
3. All Clubs — Agenda and attachments for Delegates meeting on 30 October 2023
4. All Clubs — Revised agenda and additional attachment for Delegates meeting on 30 October 2023

CODE OF CONDUCT COMPLAINTS

2023/05	In	Code of Conduct complaint from Tullamarine TC regarding C Grade 3 Unisex match on 7 October 2023
	Out	Copy of the Code of Conduct complaint to Hume TCC
	In	Response from Hume TCC
	In	Revised Code of Conduct complaint from Tullamarine TC regarding C Grade 3 Unisex match on 7 October 2023
	Out	Copy of the Revised Code of Conduct complaint to Hume TCC
	In	Response from Hume TCC

MOVED: Robert McDonald (Secretary)

SECONDED: Ray Reymers (Coburg)

TREASURER'S REPORT

Balance in transaction account as at 28 August 2023	\$2,867.31
Payments received since 28 August 2023	\$1680.00
Transfer to investment account	-\$4,000.00
Payments out since 28 August 2023	-\$200.00
Balance in transaction account as at 30 October 2023	\$347.31
Balance in investment account as at 30 October 2023	\$19,646.28

MOVED: Colin Thompson (Treasurer)

SECONDED: Monica Lamaris (Avondale Heights)

All clubs have now paid their fees.

TENNIS EVENTS REPORT

1. Associations Junior Pennant (AJP)

- NSJTA has 18 teams competing in Junior Pennant from 10/U right up to Open Juniors.
- We have one round to complete after the Melbourne Cup break and then the top 2 teams in each Division will play off for the Grand Final.
- It's looking like being another successful season for NSJTA.
 - Out of the 18 teams we have 11 teams likely to be in the Grand Final.
 - We have done really well in the younger age groups (i.e. 10's and 12's) with 8 out of 9 teams likely to be in the Grand Final.

- After that in the middle to upper ages of 14 to 18's we really drop away with only 3 out of 9 teams likely to be in the Grand Final.
 - The challenge here is how do we retain and build these successful younger age group cohort to keep flying the flag for NSJTA into the middle and upper Age Groups? As a start Julian will look at what other Associations do in this space and discuss with Tennis Victoria and come back to the committee on recommendations.
2. Pat Pearce Cup
- Was played on 29 and 30 September 2023 (AFL Grand Final eve and AFL Grand Final day).
 - We managed to put together an NSJTA team at the last minute — thanks to Kym, Julie and Bobby for their assistance.
 - The team all played well but did not win any matches. The event was won by Eastern Region.
3. Coordination of representative events
- We are looking for volunteers to assist with the coordination of representative teams for events.
 - There are six events per year and we currently don't have anyone taking a lead to call for nominations, select teams and organise the events.
 - The Match Committee members are already too busy with their current roles to take this on.
 - We are due to host the Pat Pearce Cup in 2024 but can't do this without assistance.
 - If you are interested in helping, please let us know.

TENNIS VICTORIA REPORT

1. Tennis Victoria held their Annual General Meeting in October. They presented their annual report and two new Directors were elected.

MATCH SECRETARY REPORT

1. **Finals** — Clubs are reminded that the 1st and 2nd December is the 'Spare Finals' weekend and will be utilised, if need be.

A Draft Semi Final fixture has been printed based on Round 12/13 results. Please use this as a guide to prepare teams of their commitments during the finals. The final copy of the Semi Final Fixture will be put up over the weekend after Round 14.

Please read the following documents to help prepare your teams for finals (www.nsjta.org.au under documents section): Guidelines for Hosting Finals, Finals Teams (you can play more team players in the Finals), Finals Matches By-laws 51-58 pages 16-19, Washouts in Finals By-law 59 page 19, Tiebreak Instructions (Documents). Tiebreaks are 5 all in B and C Grade Singles and 7 all in A grade singles. No tiebreakers in Doubles matches. D Grade is sudden death as per normal weekly play.

Special Note: All Friday night A and A Reserve Grade Semi Finals are played using By-law 51(a). Teams in first and second place will host their Semi Final match/es at their club home courts unless clearly specified on the fixture. Permission must be granted by the Match Secretary to play at an alternative venue.

No washouts can be called without first talking to Kym 0413 527 902. Please check other close venues as well to see if they have spare courts that you could move a match to.

2. **Round 14 Instructions**
 - Friday night teams must enter their results on Friday night.
 - Saturday A Reserve and B Grades and C Grade teams must enter their results on Saturday morning.

- Saturday Team Managers for all D Grades must email match results to their Grade Secretary as soon as possible after the conclusion of Round 14 matches. Grade Secretaries are asked to process all results by Saturday night if possible.

3. **Finals Playing Order Instructions**

- **All teams** — During the finals Team Managers can fold the results sheet in half so that each team does not see each other's playing order (All Grades) until the sheet is unfolded. In the finals, teams can choose to play more qualified players than normal. This applies to all grades. The venue supervisor should hold onto the document labelled Finals teams and make sure everything is written correctly. They should hold onto the score sheets and make sure all details are entered correctly.
- **A and A Reserve teams** — you can play in the Singles order from Round 1-7 or Rounds 8-14. Whatever order you choose in the Semi Finals, must be played the same in the Grand Final.

4. **Semi Final Instructions**

All A Grade teams must send their seeding preference to results@nsjta.org.au no later than Wednesday November 15th 6-00pm (no later). I will enter all the seedings into the system before start of play Friday 17th November and Saturday 18th November. Please do not write 'no changes'. It must be a full list of names.

Each Team is to supply New Balls and 1 copy of the score sheet. Friday Mixed teams need to supply 2 tins, and all other matches one tin. The correct quantity of new balls is also ok in a bag.

Not all Semi Finals are hosted by the bottom two teams for many different reasons. Everything is worked on logistics. EG: who is hosting Grand Finals, court availability, number of teams a club has that they may be hosting already and the various formats we have.

For Semi-Finals on November 17th and 18th, all members (and Team Manager) of host teams are expected to turn up to help with Umpiring (if and when required) and Bagging of courts. D Grade Semi Finals are all umpired by the Host club. Delegates or Venue Supervisors are asked to email a copy of the completed score sheet to results@nsjta.org.au.

5. **Grand Final Instructions**

All A Grade teams must use the same Singles order as played in the Semi Finals.

The NSJTA supplies balls for Grand Finals. However, it is recommended to bring some spare new balls along. They will only be used if need be. All Friday night venues were selected prior to Round 11.

All Friday and Saturday Grand Final results must be emailed to results@nsjta.org.au so Kym can put up the results over the weekend.

If there are any disputes during the Grand Final, please see the Court Supervisor, who will contact me if there is no resolution. If there is a rain delay every attempt must be made to prepare the courts to play. If this fails then the Court Supervisor will contact me. No one is to leave the courts before a decision is made.

GRAND FINAL pick-up night is Monday November 20th 7.30pm at Buckley Park Tennis Club.

6. **Finals matches**

Special Notes for Semi Finals and Grand Finals (only). Please refer to the Finals team documents to see how to play more players during the finals matches.

- Saturday A, B and C Mixed teams. By-law 54) a) A finals match shall consist of 6 sets made up of two (2) boys and two (2) girls singles sets and one (1) boys doubles and one (1) girls doubles. An

extra set will be played in the event of a draw which will be a mixed set consisting of one boy and one girl.

- Friday and Saturday A and B Boys teams. By-law 55) a) Four boys play the singles sets. d) Any two players may be chosen to play the extra set in the event of a draw
- C Unisex teams By-law 56) a) Four players of any gender play the singles sets. d) Any two players may be chosen to play the extra set in the event of a draw
- D Unisex teams. By-law 57) a) A team can consist of 4 to 8 players. e) Any two players may be chosen to play the extra set in the event of a draw.

Please note that with Boys and Unisex grades you only need to fill out the “extra set” once the match becomes a draw.

Start Times for Semi Finals and Grand Finals:

Sets can be taken if anyone is late.

- All Friday night Grand Finals start at 7pm.
- All Saturday A & B grades start at 7.45am.
- All Saturday C Grade games start at 8.30am.
- All Saturday D Grade games start at 9.30am.

Umpires are decided as per the amount of Saturday teams a club has entered from the current season.

1-4 Saturday teams- 1 umpire 5-8 Saturday teams- 2 umpires 9-12 Saturday teams- 3 umpires

Destination matches are on the Grand Final fixture

It has become very common in the last couple of seasons for clubs not to send umpires to the designated courts. This is not fair on other volunteers who then in turn have to umpire extra games.

You will be fined \$100-00 per missing umpire.

7. Grand Final venues

Friday Night Grand Final Venues are:

- To be notified

Saturday Morning Grand Final Venues are:

- 7.45am start Oak Park TC. Sydenham TC.
- 8.30am start Ascot Vale TC. Green Gully TC. Greenvale TC. Royal Park TC.
- 9.30am start Gladstone Park TC. Hillside TC. West Brunswick TC.

Pennants, trophies and balls can be collected from Monday November 20th 7.30pm

Many thanks to all the clubs who are hosting NSJTA Grand Finals.

8. Entering Teams Season 1 2024

- A Special teams were due by Saturday 28 October 2023. They were considered by the Match Committee tonight and the following eight teams have been graded in A Special for next season: Buckley Park, Buckley Park/Coburg, Bulla Village/Diggers Rest, Essendon, Essendon/St Thereses, Green Gully/Keilor East, Greenvale/Bulla Village and Merlynston.
- All other Friday and Saturday A Grade teams entry has been extended to November 11th.
- Saturday November 11th is the final date to enter the rest of the Saturday team entries for B, C and D teams.

- Don't forget By-law 4(b) — clubs must enter their teams by the closing date/s. Clubs should obtain a written commitment from all players that they intend to play NSJTA competition at their club before the players are included in team entry.

9. **Entering results**

- Some teams are very slow entering results. We need results entered sooner. We are considering changing the requirements for next season so that:
 - Friday night results must be entered by midnight Saturday
 - Saturday morning results must be entered by midday Sunday
- Please ensure results from Round 14 are entered on time.
- In Season 1 2024, all D Grade teams will enter their own scores online.
- In Season 1 2024, no score sheets need to be emailed unless there is an unspecified player, a protest or a dispute.

10. I want to thank all our wonderful Grade Secretaries and Friday night and Saturday morning Team Managers/Delegates for entering score sheets. We couldn't do this without you.

I also want to thank the whole Match Committee. They are the backbone of our Association.

Please encourage fair sportsmanship at all times.

Any questions please ring Kym on 0413 527 902 or another Committee member

11. **Transfers** — A list of approved player transfers was circulated.

12. **Season 1 2024 Dates**

School goes back 30/1/24	Feb 2/3	Rd 1
	Feb 9/10	Rd 2
	Feb 16/17	Rd 3
	Feb 23/24	Rd 4
	Mar 1/2	Rd 5
Labor Day 11 March	Mar 8/9	
	Mar 15/16	Rd 6
	Mar 22/23	Rd 7
Holidays start 29 March	Mar 29/30	
School holidays	April 5/6	
School Holidays	April 12/13	
School goes back 15/4/24	April 19/20	Rd 8
	April 26/27	Rd 9
	May 3/4	Rd 10
	May 10/11	Rd 11
	May 17/18	Rd 12
	May 24/25	Rd 13
	May 31/June 1	Rd 14
Kings Birthday 10 June	June 7/8	
	June 14/15	Semi Final
	June 21/22	Grand Final
Term 2 ends 28 June	June 28/29	Spare w/e

GENERAL BUSINESS

1. **Child Safety Update** — We have had some reports of club supervisors finding it hard to find which parent is supervising a team, which has led to the proposed amendment to the By-laws (see next item).

2. **Proposal to amend the By-laws — Children left unsupervised** — The following proposal to clarify the requirement that all teams must have a supervising adult (person over 18 years old) present at all times and to increase the fine was proposed and discussed:

Effective immediately, replace By-law 24 with the following:

- 24) Both competing teams must have a supervising adult (person over 18 years old) present for the duration of a match. If a team is left without a supervising adult for any period, this must be recorded on the match result sheet and the offending club will be fined the fine specified in the Fines Schedule.

Effective immediately, replace the fine in the Schedule with the following:

Reason	By-law	Fine
Children left unsupervised at courts	24	\$100

MOVED: Robert McDonald (Airport West)

SECONDED: Ray Reymers (Coburg)

Carried by a majority.

3. **Application for affiliation by Merrifield Tennis Club** — Merrifield Tennis Club applied to affiliate with the NSJTA to enter teams from 2024, most likely Season 2, 2024. A representative from Merrifield Tennis Club attended the meeting and spoke in support of this application.

Motion: That the application by Merrifield Tennis Club for affiliation with the NSJTA be approved.

MOVED: Matt Cull (Royal Park)

SECONDED: Neil Campbell (Fawkner)

Carried by a majority.

4. **Application for affiliation by Glenroy Community Tennis Club** — Glenroy Community Tennis Club applied to affiliate with the NSJTA to enter teams in the Season 1, 2024 competition. A representative from Glenroy Community Tennis Club attended the meeting and spoke in support of this application.

Motion: That the application by Glenroy Community Tennis Club for affiliation with the NSJTA be approved.

MOVED: Reuel Lavaka (Diggers Rest)

SECONDED: Aaron Sharpe (Doutta Galla)

Carried by a majority.

5. **Corpus Christi Tennis Club** — Peter Anastasopoulos from Corpus Christi Tennis Club advised the meeting that at the end of the year their club is required to hand the keys to the courts back to the church and the club will close. The club was established in 1980 so has been operating for 43 years. Peter thanked the other clubs and Association for their support over this time.

MEETING CLOSED: 9.34 PM

NEXT MEETING: BUCKLEY PARK TENNIS CLUB ON MONDAY 19 FEBRUARY 2024 at 8.00 PM