

NORTH SUBURBAN JUNIOR TENNIS ASSOCIATION INC.

Reg No. A0058168N

MINUTES OF DELEGATES MEETING HELD ON 26 MAY 2025

40 of 49 Clubs present

Meeting opened: 8:05 pm

CHAIRPERSON: Ron Morton

APOLOGIES: Jesse Laino (Craigieburn), Paul Adams (Deer Park), Darren Irwin (Strathmore), Andrew Thomas (Westmeadows)

MINUTES OF PREVIOUS MEETING: Circulated and taken as read.

MOVED: Bobby Dela Cruz (Taylors Lakes) SECONDED: Jacqui Theuma (Keilor East)

CORRESPONDENCE: The Secretary tabled the following correspondence:

IN

1. Tennis Victoria — Associations Forum Recap, League Championships and Vic Tennis Awards
2. Tennis Victoria — EOI Tennis Victoria Nominations Committee
3. Tennis Victoria — Safe Play April 2025 newsletter
4. Caroline Springs TC — Intention to cease affiliation at end of Season 1 2025
5. Sunbury Lawn TC — Proposed Bylaw Changes
6. East Coburg TC — Washout procedure proposal
7. Tennis Victoria — Tennis Development Officer - Metro Inner Northwest — Extended leave

OUT

1. All Clubs — Sunbury Lawn TC proposed By-law amendments
2. All Clubs — Supervision of children
3. All Clubs — Season 2 2025 team entry details
4. All Clubs — Agenda and attachments for Delegates meeting on 26 May 2025
5. All Clubs — Copy of East Coburg TC washout procedure proposal

CODE OF CONDUCT COMPLAINTS

2025/02	In	Code of Conduct complaint from Greenvale TC regarding A Reserve 5 Unisex match played on Saturday 5 April 2025 against East Coburg TC
	Out	Copy of the Code of Conduct complaint to East Coburg TC
	In	Response from East Coburg TC
	Out	Letters to Greenvale TC and East Coburg TC advising outcome of complaint

MOVED: Robert McDonald (Secretary)

SECONDED: Tom Karamzalis (Glenroy Community)

TREASURER'S REPORT

Balance in transaction account as at 24 March 2025	\$2,488.69
Transfer from investment account	\$3,000.00
Payments received since 24 March 2025	\$750.00
Payments out since 24 March 2025	-\$5,605.37
Balance in transaction account as at 26 May 2025	\$633.32

Balance in investment account as at 26 May 2025 **\$13,432.73**

MOVED: Colin Thompson (Treasurer) SECONDED: Monica Lamaris (Avondale Heights)

One clubs still has fees outstanding. Colin is following up with that club.

TENNIS EVENTS REPORT

1. The NSJTA participated in the Victorian State Teams Championships in Horsham on 29 and 30 March 2025. The team played really well and won the 12 & Under Boys section.
2. Junior pennant details will be sent to clubs soon.

TENNIS VICTORIA REPORT

1. Bronya Kondzior, the Tennis Development Officer – Metro Inner Northwest, has taken extended leave until 14 July 2025. Henry Zacharchuk will be working in this Tennis Development Officer role on Monday and Thursdays.

MATCH SECRETARY REPORT

1. **A Special** — Hume has now given three walkovers in A Special, so is automatically withdrawn from the competition. The ladder will be updated shortly. There is no change to the positions on the ladder, but the points for each team will change.
2. **Finals** — Clubs are reminded that June 27/28 is the 'Spare Finals' weekend and will be utilised, if need be.

A Draft Semi Final fixture has been printed based on Round 12/13 results. Please use this as a guide to prepare teams of their commitments during the finals. The final copy of the Semi Final Fixture will be put up over the weekend after Round 14.

Please read the following documents to help prepare your teams for finals (www.nsjta.org.au under documents section): Guidelines for Hosting Finals, Finals Teams ((under documents section) (you can play more team players in the Finals)), Finals Matches By-laws 51-58 Pages 16-20, Washouts in Finals By-law 59 Page 20, Tiebreak Instructions (Documents). Tiebreaks are 5 all in B and C Grade Singles and 7 all in A grade singles. No tiebreakers in Doubles matches. D Grade is sudden death as per normal weekly play.

Special Note: All Friday night A and A Reserve Grade Semi Finals are played using By-law 51(a). Teams in first and second place will host their Semi Final match/es at their club home courts unless clearly specified on the fixture. Permission must be granted by the Match Secretary to play at an alternative venue.

No washouts can be called without first talking to Kym 0413 527 902. Please check other close venues as well to see if they have spare courts that you could move a match to.

3. **Round 14 Instructions** — Friday night Teams must enter their results on Friday night. Saturday teams must enter their results sometime Saturday NO LATER
4. **Finals — Special Playing Order Instructions — All teams** — During the finals Team Managers can fold the Results Sheet in half so that each team does not see each other's playing order (All Grades)

until the sheet is unfolded. In the finals, teams can choose to play more qualified players than normal. This applies to all grades. The venue supervisor should hold onto the document labelled Finals teams and make sure everything is written correctly. They should hold onto the score sheets and make sure all details are entered correctly. In A and A Reserve teams (only) you can play in the Singles order from Round 1-7 or Rounds 8-14. Whatever order you choose in the Semi Finals, must be played the same in the Grand Final.

5. **Guidelines for hosting finals** (see under documents)

Umpires: All sets must start without an umpire.

SEMI FINALS: If a dispute arises during a set that cannot be resolved by the players, either player can call their Team Manager and request an umpire. If either Team Manager informs the Court Supervisor that a player has requested an umpire, one will be provided for the remainder of the set

- For Friday night matches, the Team Managers jointly, or a person agreed to by both Team Managers shall umpire the remainder of the set.
- For Saturday morning matches, an umpire from the host team shall umpire the remainder of the set.

GRAND FINALS: If a dispute arises during a set that cannot be resolved by the players, either player can call their Team Manager and request an umpire. If either Team Manager informs the Court Supervisor that a player has requested an umpire, one will be provided to umpire the remainder of the set.

- For Friday night matches, the Court Supervisor or a person nominated by the Court Supervisor shall umpire the remainder of the set.
- For Saturday morning grand finals, the umpire shall be an adult umpire from the pool of adult umpires allocated to the venue.

6. **Semi Final Instructions**

All A Grade teams must send their seeding preference to results@nsjta.org.au no later than Wednesday November 20th 6-00pm (NO LATER). I will enter all the seedings into the system before Thursday 7pm. There is no reason for late forms

Please do not write 'no changes'. It must be a full list of names

Each Team is to supply New Balls and one copy of the score sheet. Friday Mixed teams need to supply 2 tins, and all other matches one tin. The correct quantity of new balls is also ok in a bag. The winning team must input their results on the same night/day of play and EMAIL a copy to results@nsjta.org.au

Not all Semi Finals are hosted by the bottom two teams for many different reasons. Everything is worked on logistics. EG: who is hosting Grand Finals, court availability, number of teams a club has that they may be hosting already and the various formats we have.

For Semi-Finals all members (and Team Manager) of host teams are expected to turn up to help with Umpiring (if and when required) and bagging of courts. D Grade Semi Finals are all umpired by the Host club.

7. **Grand Final Instructions**

GRAND FINAL pick-up night is Monday 16th June 7.30pm at Buckley Park Tennis Club.

All A Grade/A Reserve teams must use the same Singles order as played in the Semi Finals

The NSJTA supplies balls for Grand Finals. However, it is recommended to bring some spare new balls along. They will only be used if need be. All Friday night venues were selected prior to Round 12.

All Friday and Saturday Grand Final results must be emailed to results@nsjta.org.au. Results need to be imputed on the same day of play by THE WINNING TEAM

If there are any disputes during the Grand Final, please see the Court Supervisor, who will contact me if there is no resolution. If there is a rain delay every attempt must be made to prepare the courts to play. If this fails then the Court Supervisor will contact me. No one is to leave the courts before a decision is made.

8. Finals teams

Please refer to the Finals team documents to see how to play more players during the finals matches.

Friday A Mixed teams

54) a) Three boys and three girls play the singles sets. b) Any or all of these players may be substituted by a player of the same sex for the doubles sets. Substitute players can play in the boys, girls and/or mixed doubles. c) Each player can play a maximum of one singles and one doubles set.

Friday A Boys teams

By-law 56) a) Four boys play the singles sets. d) Any two players may be chosen to play the extra set in the event of a draw

Saturday A Mixed Grades

By-law 55) a) A finals match shall consist of 6 sets made up of two (2) boys and two (2) girls singles sets and one (1) boys doubles and one (1) girls doubles. An extra set will be played in the event of a draw which will be a mixed set consisting of one boy and one girl.

A, B and C Unisex teams

By-law 57) a) Four players of any gender play the singles sets. d) Any two players may be chosen to play the extra set in the event of a draw

D Unisex teams

By-law 58) a) A team can consist of between 4 and 8 players. d) No player can play in both sets 1 and 2, no player can play in both sets 3 and 4, and no player can play in both sets 5 and 6. e) Any two players may be chosen to play the extra set in the event of a draw.

Please note that with Boys and Unisex grades you only need to fill out the “extra set” once the match becomes a draw.

9. Finals start times

Sets can be taken if anyone is late.

- All Friday night Grand Finals start at 7pm.
- All Saturday A & B and C Grade grades start at 8.30am.
- All Saturday D Grade games start at 9.30am.

10. Grand Final umpires

Umpires are decided as per the amount of Saturday teams a club has entered from the current season.

1-4 Saturday teams- 1 umpire 5-8 Saturday teams- 2 umpires 9-12 Saturday teams- 3 umpires

Destination matches are on the Grand Final fixture

Last season only one club did not send an umpire to the designated courts.

This is not fair on other volunteers who then in turn have to umpire extra games.

You will be fined \$100-00 per missing umpire.

11. Grand Final Venues

Friday Night

Buckley Park, Keilor East, West Brunswick, Sunbury and Merlynston

Saturday Morning

8.30am start West Brunswick, Merlynston, Sunbury, Keilor East, Hume, Royal Park and Oak Park

9.30am start Buckley Park, Tullamarine and Strathmore

Pennants, trophies and balls can be collected from Monday 16th June 7.30pm at Buckley Park

Many thanks to all the clubs who are hosting NSJTA Grand Finals.

12. **Team entries for Season 2 2025** — Don't forget the By-law amendment. By-law 4) b) clubs must enter their teams by the closing date/s. Clubs should obtain a written commitment from all players that they intend to play NSJTA competition at their club before the players are included in team entry.

Eight teams applied for A Special, and they have all been accepted.

All other Saturday entries must be in by Saturday 7 June 2025.

Please don't submit D Grade teams with only four players, as this regularly causes issues during the season. Please ensure all D Grade teams have 5, preferably 6 players.

Please ensure all players have created a competitive player profile and activated their UTR before team entries close. The Match Committee is spending too much time adding players to teams because clubs are slow at following this up.

13. **Fixture requests** — Please ensure you submit a team entry cover sheet and that all fixture requests are on the coversheet, not put as comments on the team in League Manager. Comments in League Manager about fixture requests will be ignored.

Please make yourselves familiar with the following.

1. Clubs must put their fixture requests on the cover sheet — do not put fixture requests in League Manager.
 2. Clubs must list their fixture requests in order of priority from most important to least important.
 3. Please refer to teams by team number, not grade applied for.
 4. Clubs may make up to five fixture requests, but they should only expect to be granted their first two fixture requests. Fixture requests after the first two will only be granted if possible.
 5. No fixture requests are guaranteed.
14. I want to thank all our wonderful Friday night and Saturday morning Team Managers/Delegates for entering the score sheets. We couldn't do this without you.

I also want to thank the whole Match Committee. They are the backbone of our Association.

Please encourage fair sportsmanship at all times.

Any questions please ring Kym on 0413 527 902 or another Committee member

Good Luck to All

GENERAL BUSINESS

1. **Child Safety and Code of Conduct Update** — The Association has circulated a letter regarding the supervision of children. We thank those clubs that have shared it with their parents.
2. **Proposals to amend the By-laws — Sunbury Lawn TC** — Sunbury Lawn TC proposed three changes to the By-laws that were discussed:
 - Emergencies strengthening a team – use of UTR

- Emergencies playing for more than one club
- Female players replacing male players in mixed grades

Delegates asked questions and requested clarity around several aspects of the proposal. After discussion, it was agreed to defer consideration to a future meeting and refine the proposals further.

3. **Proposal to amend the By-laws — Washout procedures** — East Coburg TC proposed consideration be given to changing the By-laws and setting up an online system to call washouts. This is the approach used in the NEJTA, through their TROLS online results system.

The system requires a club representative to be present at the courts at least 45 minutes before the start of play to assess the courts and decide if they are playable. If they declare the courts unplayable, they can post a notice declaring a washout on the website. Clarification is needed about whether the away team can contest this and request to turn up and view the courts themselves, or if the decision of the home club representative is binding.

After discussion, it was agreed that there was sufficient support to explore this further and see what technological solution might be possible.

4. **Information sessions for parents** — Clubs are encouraged to hold information sessions for parents prior to the start of the season, particularly new parents. We recommend clubs include reminders about the Code of Conduct and child safety so that these messages are reinforced with parents.

MEETING CLOSED: 9.25 PM

NEXT MEETING: BUCKLEY PARK TENNIS CLUB ON MONDAY 11 AUGUST 2025 at 8.00 PM