

North Suburban Junior Tennis Association

Match Results

(as at January 2024)

Seedings for A level teams

- **Round 1** – Team managers of all A level teams must email their seedings for Rounds 1 to 7 to results@nsjta.org.au by the Wednesday before Round 1. In the email subject line, please put the club first, then the grade and include whether it is a boys or mixed grade, for example:
 - Buckley Park A Grade 1 Mixed seedings
 - Airport West A Reserve 1 Boys seedings
- **Round 8** – If a team wants to change its seedings for Rounds 8 to 14, the team manager must take a photo/scan of the new seedings sheet and email it to results@nsjta.org.au by the Wednesday before the Round 8 match. Failure to do so may result in forfeit of one or more singles sets played out of order.
- **Finals** – All Friday and Saturday A Grade teams that make finals need to email their seedings for finals to results@nsjta.org.au by the Wednesday before semi finals. Teams can use the Rounds 1 to 7 seedings or Rounds 8 to 14 seedings. Mixed teams can use a different option for the boys and girls (e.g. Rounds 1 to 7 boys seedings and Rounds 8 to 14 girls seedings).

Submitting match results

- 1) The **home team** must enter the result online within 24 hours of the conclusion of the match (by Saturday midnight for Friday night matches and Sunday midday for Saturday morning matches).
 - Players can enter results through Match Centre: <https://matchcentre.tennis.com.au/>
 - Club Delegates can enter results through League Manager: <https://leaguemanager.tennis.com.au/>
→ Under results management, select Matches, then Overview. Find the match you want to enter the result for, then select the three dots at the end and select view scorecard.
- 2) If there is an emergency player cannot be added to a result (i.e. they are listed as an unspecified player) or there is a protest or a dispute, the **home team** must also email a photo or scanned copy of the match result sheet to results@nsjta.org.au.

Otherwise, the **home team** manager must keep the original match result sheet until the conclusion of the season. If there is a query about the match result, the Association may require it to be provided.

- 3) The **away team** must confirm the result within 48 hours of the conclusion of the match (by Sunday midnight for Friday night matches and Monday midday for Saturday morning matches).
- 4) Instructions for entering and confirming match results can be found at: <https://nsjta.org.au/documents/match-centre-instructions/>

5) Washouts

- If the Association declares all matches a washout in advance, teams are not required to attend the venue and match result sheets do not need to be filled out. The Association will automatically record all matches as washouts.
- If teams attend the venue but a match is not commenced due to wet weather, a match result sheet does not need to be completed but the home team manager must still enter the result online within 24 hours.
- If the match is commenced but not completed, a match result should be submitted as normal.